

December 19, 2006
The Meeting Room

The Webster Presbyterian Church Session held its stated meeting on Tuesday in the Meeting room. The meeting was opened with prayer by the Moderator, Reverend Mark Cooper at 7:07 PM.

A quorum consisting of the following was present: Moderator Reverend Mark L. Cooper, Associate Pastor Reverend Helen P. DeLeon; Ruling Elders: Carl Allen, Susan Anderson, Carol Bachtel, Karla Bradley, Jennifer Carr, Kathy Dixon, Johnny Jones, Phyllis Koenig, Al Manson, Chuck Moede, Carlos Noriega, Judy Ota, Marjorie Seiter, Reese Terry, and Clerk of Session James E. Paden.
Treasurer Priscilla (Pat) Koester was also present
Elders Ross Looney and Stacey Menard were excused.

The session met with Beverly (Bev) C. and Mary Matson who were seeking membership. The session members introduced themselves and the committee that served on. Mr. Bev Matson gave a discourse on their history and their desire to join WPC. After asking the questions required for reaffirmation of faith and receiving the appropriate replies, the Session voted to receive Bev and Mary into the full fellowship of WPC. Bev and Mary were welcomed into this fellowship of believers.

The minutes of the stated meeting held on November 28, 2006 were approved.
The minutes of the congregational meeting held on December 17, 2006 were approved.

CORRESPONDENCE -

A thank you from New Covenant Presbytery for the \$1,000 contribution to the Presbytery's Special Offering Debt Retirement Fund was received. These funds were donated by the Missionary Committee. A letter from Presbytery containing the "Financial Update – December 19, 2006" was received.

Clerk's Report December 19, 2006

Statistical information as of November 28, 2006	702	399
Gains:		
Transfer of Letter	+ 3	+ 2
Reaffirmation of Faith	+ 0	+ 0
Profession of Faith & Baptism	+ 0	+ 0
Losses:		
Transfer of Letter	- 0	- 0
Removal from Roll	- 0	- 0
Death	<u>- 0</u>	<u>- 0</u>
Membership as of December 19, 2006	705	401
Baptized persons who have not made Professions of Faith:	144	
Total children, youth and adults:	849	

Baptisms:

Jordan Robert Pomier, born June 26, 2006, son of Judy Lynn Hill Pomier and James Pomier was baptized on December 17, 2006 by Rev. Helen DeLeon

Transfers: The Session approved the following:

Mary Knudsen transfer to Westminster Presbyterian Church, Cedar Rapids, Iowa.

Weddings:

The following weddings were celebrated on December 16, 2006

- Julie Stoltz & Brett Earnest at 3:00 PM
- Rachel S. Mitchell & Mark Spears at 5:30 PM

Treasurer's Report

Pat Koester presented the report for the year ending November 2006. There were several questions asked and answered. The Treasurer requested permission to review with the responsible committee several accounts that could be closed or where money in the account moved to another account, in the General Ledger. **The Treasurer also requested permission to change the 2006 Principal payment for the Building loan from the Operating Fund line item to the Building Fund line item.** The Session approved this request. The Treasurer requested guidance as where to record the expense for the new lighting in the Sanctuary. The Session voted that this expense should be associated with the Building Fund. The Treasurer's report was received.

Requests from the Committees:

A. The Youth Ministry Committee has two requests to submit for Session consideration and one informational item.

1. Request Session approval for two youth fundraisers to support the Sr. High Mission Trip. The fundraisers are the selling of Super Bowl sub sandwiches and holding the annual WPC Sweetheart Dinner Dance.
 - Super Bowl Sub Sandwiches: The youth will take orders for sandwiches for approximately \$10 each, make the sandwiches on Saturday, 2/3, and have them available for pickup on Sunday, 2/4. This activity is planned to be the same as in past years.
 - Sweetheart Dinner Dance: The dance will be on Saturday, 2/10 from 6:30-10:00 and the youth will be selling tickets during the weeks prior to the event. This activity is planned to be the same as in past years.

2. Request Session approval of Pam Millsap as Lead for the Sr. High Youth Planning Team in 2007. The Session approved these two fundraisers.

3. Informational item for Session (no action requested) - The Jr. High youth are planning to collect donations for the Souper Bowl of Caring on Sunday, 2/4. They will be located in the narthex at both services, and the Worship & Music Committee has been informed and concurs. This activity is planned to be the same as in past years.

B. The Building and Grounds Committee requested approval to expend \$15,000 of expected \$30,000 expenditure to replace the Air handlers in the Education wing. This includes removal of the existing handlers and rework of the air ducting. Given the condition of the Church's financial condition, the Session voted to defer any payment until 2007, and to remind the B&G committee to include these expenditures in the 2007 budget.

C. The Worship and Music Committee requested approval for the following 2007 Communion dates:

January 7	Baptism of the Lord	May 6	First Sunday of the Month
February 4	First Sunday of the Month	June 3	First Sunday of the Month
February 21	Ash Wednesday (by Intinction)	July 22	Lunar Communion
March 4	First Sunday of the Month	August 5	First Sunday of the Month
April 1	First Sunday of the Month	September 2	First Sunday of the Month
April 5	Maundy Thursday (by Intinction)	October 7	World Wide Communion
		October 14	Women's Retreat
		November 4	First Sunday of the Month

December 2 First Sunday of the Month
December ? Blue Christmas (to be
scheduled later)

December 24 Christmas Eve
January 6, 2008 Baptism of the Lord

The Session voted to approve these dates to Celebrate Communion

Old Business:

- A. Task Force on Hispanic Mission. This was a hold over from the previous meeting and was awaiting clarification of any Insurance problems that might arise from allowing an outside party use of WPC Facilities. The question has not been resolved and as stated in the November meeting if the way be clear a letter will be sent to the Hispanic Mission to authorize use of certain facilities.
- B. Presbytery Financial Crisis Update. As part of the correspondence reported above, the Session discussed the letter from Presbytery. It is unclear what, if any thing, WPC can do immediately. There were three indicated things that Sessions and Individuals could do to help.
- Make sure that the 2006 per capita (\$5.57 per member) is paid in full by the end of this year. As of October 31, 2006, we had received only \$128,729 of \$223,000 in per capita which we are required to remit to the General Assembly.
 - Help retire the debt to General Assembly and our restricted accounts by contributing \$37.50 per member to the "Special Offering Debt Retirement Fund."
 - Establish a partnership with one of our new church developments for full or partial salary support. Salaries for NCD pastors range from \$2,000 to \$7,800 (inclusive of housing and pension) per month. A partnership could also include \$9 per member support for New Church Development in 2007.
 - Pay the 2007 per capita (\$5.79 per member) as early in 2007 as possible.
- WPC has already paid the 2006 per capita dues in full. The Session will provide space in the WebPress for any article Presbytery wishes to submit to enlighten of our congregation about the problems facing Presbytery and how these problems evolved. It should be noted that WPC Mission committee has already submitted \$1,000 toward resolution of this crisis.
- C. Other Committee Reports.
See the Attachment for the full Committee reports.

New Business

A request was made to advance the time for the called meeting on January 9 2007 from 7:00 PM to 6:30 PM. The Session voted to hold the Called meeting on January 9, 2007 at 6:30 PM.

STAFF REPORTS

The Treasurer requested that Session elect Richard M. Mills as a new Assistant Treasurer at this time. Normally the Treasurer and Assistants are elected during the January meeting; however, since the Bank needs the authorization from Session for access to all accounts it was requested that Mr. Mills be elected at this time. The Session elected Richard M. Mills as Assistant Treasurer for 2007.

The Session authorized the following signatories access to the indicated accounts:

Frost Bank #320103179 (Operating Account)

Trustees: Richard Brackett
Charles Ward
Dennis Rohlfing
Treasurer: Priscilla W. Koester
Assistant Treasurers: Richard M. Mills
Anne M Waehner

Dennis Rohlfing

Treasurer: Priscilla W. Koester
Assistant Treasurers: Richard M. Mills
Anne M Waehner

Frost Bank # 50-994-8392 (Debit Card Account)

Treasurer: Priscilla W. Koester
Assistant Treasurers: Richard M. Mills
Anne M Waehner

Frost Bank Loan

Trustees: Richard Brackett
Charles Ward

Charles Schwab Inc. (Stock broker Account)

Treasurer: Priscilla W. Koester
Assistant Treasurers: Richard M. Mills
Anne M Waehner

Pioneer Mutual Funds, Inc. (Mutual Fund Account)
Treasurer: Priscilla W. Koester
Assistant Treasurers: Richard M. Mills
Anne M Waehner

Mark indicated that he will be on vacation during the time set for the next stated meeting on January 23, 2007. The Session voted to move the stated meeting from January 23 to January 30, 2007.

There being no further business the Session voted to adjourn. The meeting was closed with Prayer by the Moderator at 8:58 PM. There will be a Called Meeting on January 9, 2007 at 6:30 PM for the purpose of discussing the 2007 Church Budget. The next Stated Meeting is scheduled for January 30, 2007 at 7:00 PM.

James E. Paden
Clerk of Session

Attachment (Committee reports)

Attachment to the Session Minutes of December 19, 2006

Committee Reports

Fellowship and Welcoming Committee

Fellowship:

The Fellowship Team met Dec 6, finalized plans for the Christmas Festival and looked at the schedule for January. We have been asked by Finance to help with the Annual Meeting luncheon preparation. That and the usual WND are our only activities in January. We will line out the yearly schedule at our next meeting.

By the way, the Christmas festival was a success with about 30-35 folks (all with kids) showing up to participate. We got outstanding support from the Jr. Highs who used this as a mission outreach activity. They helped out at each of the craft tables and with clean up. Thanks!!

Greeters:

Each member currently serving on the Greeters Team will be contacted early next year to see if he/she is willing to continue to serve in this important capacity.

New Member Team:

The New Member Team celebrated a successful year with a meeting at Sudie's. We welcomed 29 new members to WPC in 2006. Outstanding!

John Jordan will chair the NMT beginning in January, as Julie Mead will join Session next year.

New Business:

The 2007 budget was discussed. Several changes were made and concerns were expressed. These were all communicated to Pat Koester.

Items to be included in the Congregational Meeting committee summary were discussed.

Mission Committee Minutes

- ***We will not have a Mission Committee meeting in January. Our next meeting will be a retreat, on February 24, 2007, from 9:00am – 1:00pm, at Pastor Helen Deleon's home.***
- **Missionary Report** – Vicki Smith's plans: January 3-14, 2007 training in Toronto. January 14-21 Louisville, Kentucky-training, January 28-commissioning service WPC, January 29-JAMAICA!! Thanks be to God. Please hold Vicki in your prayers as she embarks on this mission.
- **ESL** – Our ESL partnership with Oasis of Hope is going well. We were blessed to receive a generous \$500 contribution from Verizon Corp. to support our ESL program.
- **WPC Patriots** – We are ready with our next mailing. Ten packages are put together ready for mailing. Each package will include a small Christmas tree, with small ornaments, and lights.
- **Habitat for Humanity** - Habitat is finishing up work on their 4th house for 2006. The house will be turned over to the family on 12/16. A busy 2007 is planned. Our next workday is 2/17.
- **Christmas Joy Offering:** We will provide minutes for mission on 12/17 and 12/24. The following folks have volunteered to provide Minutes for Mission: Nancy Spivey, D'Ann Leech, Jim Young, and Arland Actkinson
- **Blood Drive** – A donor coach will come to the church on 12/31/06.
- **Gifts of Joy** - We are supporting approximately 134 students this year, an increase over last year. Gifts must be returned to the church by 12/10.
- **ICM Christmas Store** –ICM Christmas Store gifts will be received on 12/10. The Store will open to clients on 12/12-12/13.
- **Newsletter** – The January newsletter will contain a Habitat article that didn't run last month. The rest of the January issue will be devoted to bios of new members and lists of newly named Elders, Deacons and Trustees.
- **Funds Allocation** – We approved the following disbursements:

- Adelante! - \$700
- Meals on Wheel - \$300
- Bay Area Habitat for Humanity - \$1000
- Presbyterian Service Center - \$700
- New Life Center Homeless Shelter - \$300
- The Krist Samaritan Center - \$1000

WORSHIP COMMITTEE MINUTES

REPORTS OF COMMITTEE

Chuck Moede:

- Chuck reported that the wiring for the new lights has been received. Weaver Electric came to the church and reviewed the task and plans to start the installation after the first of the year.
- Chuck also reported that the next Youth Worship Service is scheduled for January 28.
- The Audio/Visual Team plans to address a visual projection system in January.

George Gray:

- George reported that the Youth choir and bells plans to start practice January 14.
- George also reported that the Joyful Noyz are tentatively planning to perform at both the 8:30 and 11:00 worship services during a Sunday late in February.

Sylvia Scales:

- Sylvia reported that a new flower calendar was posted for 2007.
- Sylvia plans to discuss the implementation of an on-line flower calendar with Dennis Waehner.

Jackie Hart:

- Jackie reported that she was having a difficult time finding ushers for the 5:30 Christmas Eve service. She plans to discuss the possibility of the Youth ushers with one of their leaders.

Susan Anderson:

- Susan is planning an activity to take down the Advent decorations on Sunday afternoon, January 7. This will begin after a light lunch, which will follow the 11:00, worship service.

Jackie Allen:

- It was decided that Jackie would start planning for Tuesday Lunches during Lent.

Al Manson:

- Al reported that he was having difficulty finding communion servers for the 11:00 Christmas Eve service.

OLD BUSINESS

Advent

- A Poinsettias watering schedule was established.

Wedding Policy

- Several changes in the Wedding Policy were discussed. These changes were not finalized and will be addressed again at the January meeting.

NEW BUSINESS

Communion Dates for 2007

- The committee agreed that the following Communion Dates for 2007 should be taken to Session for approval.

January 7	Baptism of the Lord
February 4	First Sunday of the Month
February 21	Ash Wednesday (by Intinction)
March 4	First Sunday of the Month
April 1	First Sunday of the Month
April 5	Maundy Thursday (by Intinction)
<u>May 6</u>	<u>First Sunday of the Month</u>

June 3	First Sunday of the Month
July 22	Lunar Communion
August 5	First Sunday of the Month
September 2	First Sunday of the Month
October 7	World Wide Communion
October 14	Women's Retreat
November 4	First Sunday of the Month
December 2	First Sunday of the Month
December?	Blue Christmas (to be scheduled later)
December 24	Christmas Eve
January 6, 2008	Baptism of the Lord

Prayer Cards

- The distribution of Prayer cards was addressed and several options were discussed. The possibility of printed pads will be investigated.

Exploration of Worship

- A Task Force was established to explore variations in worship.

COMMUNION

- Communion was celebrated at both services on December 3 and is scheduled next at the 11:00 P.M. service on Christmas Eve.

Youth Ministry Committee

1. The committee reviewed status information from both the Sr. High Youth Planning Team and the Jr. High Youth Planning Team. Specific items to be addressed for Session were:

a. Request Session for two fund raisers to support the youth trips this summer – selling orders for Super Bowl sub sandwiches for delivery on Sunday, 2/4/07 and selling tickets for the Sweetheart Dinner Dance to be held on 2/10/07.

b. Information for Session – the Jr. High Youth plan to collect for the Souper Bowl of Caring mission project on Sunday, 2/4/07, with the collection occurring in the narthex.

Planning for the Human Sexuality Retreat on 1/12-13 for both youth groups were discussed. The Jr. High teachers will be meeting on 1/3 to discuss plans. Nina noted that Jr. High is planning to do rock climbing on 2/18 and asked if Sr. High might want to make that a combined youth event. The Sub Sandwich and Sweetheart Dinner Dance fund raisers were discussed, and the dance was targeted as first fund raiser for involving the 8th graders. James is still working to find an available location for the Sr. High Winter Retreat and then to determine best dates (two options are 12/28-30 and 1/5-7); also might ask if 1- or 2-night retreat is preferred. For the dance, James stated that child care should be scheduled (will need child care sign-up as part of ticket sales). PYC plans were also discussed for presenting information on the Sr. High Mission Trip to New Orleans (6/10-16) and the Jr. High Youth Trip to Mo-Ranch Jubilee II (7/8-12). The committee decided on concurrent presentations at the PYC time on 1/21.

Action: Chuck will request Session approval of Sub Sandwich and Sweetheart Dinner Dance fundraisers, and provide information about Souper Bowl of Caring collection to Worship & Music Committee and Session.

Action: Request will be worked with Children's Ministry Committee to schedule child care for dinner dance on 2/10 from 6:00 – 10:00.

2. The committee discussed Conclaves planning. Jr. High leadership has selected 3/23-25 as the dates they will attend; Sr. High is awaiting results from a poll of the youth for preferred date. As soon as registration information is available, and the dates are set, they will be submitted to Presbytery/Cho-Yeh. The target is to submit early January to ensure we get the dates requested.

3. The committee discussed the upcoming presentation of the APNC slate at the Congregational Meeting on 12/17. Chuck noted that he and Watson would be presenting information to the youth and parents that day prior to Sunday School (9:30-9:45) on what has been happening since Ryan's departure and the rationale supporting the formation of an APNC.

4. Chuck noted that the Youth Worship Services will be continuing, even with Glenn's departure, and that the

next one will be on 1/28. He will let Worship & Music know this also. Chuck also mentioned that Joyful Noyz was having a meeting this Sunday to discuss their future plans, including support to the Youth Worship Service. The committee discussed continuing to expand youth involvement in the development and presentation of the services.

Action: Chuck will let Worship & Music know about plans for the Youth Worship Service.

5. The committee briefly discussed the idea (from last month's meeting) about a Sr. High mentor program based on continuing the Confirmation Class mentor program. Nina also made a suggestion (that came from a youth) about assigning "big sisters" and "big brothers" in the Sr. High youth to the rising 8th graders to help incorporate them into the group. The committee agreed this was a good idea and will consider it further at the next meeting.

Action: Nina to send James the mentor lists from the past Confirmation Classes.

6. The status on volunteer background checks was deferred.

7. James noted that he needs to add goals to the Mission Trip rotation information he had sent out. He identified the dates for the 2007 trip as 6/10-16. On the Jr. High trip, the committee reviewed the available Jr. High conferences at Mo-Ranch in 2007 and selected the Jr. High Jubilee II which is on 7/8-12.

Action: James to add goals to his Mission Trip information and send out to the committee.

Action: Nina will contact Mo-Ranch to get deadlines and costs for Jubilee II.

8. The committee discussed candidates for SHYPT Lead in 2007 and selected Pam Millsap. Chuck will contact her and take her name to Session for approval.

Action: Chuck will request Session approval of Pam Millsap as the Sr. High Youth Planning Team Lead in 2007.

9. Discussion of the Youth Ministry Committee Retreat on Goals & Objectives was deferred to the next meeting.

10. As part of New/Additional Business, Watson mentioned the need to review the preliminary Youth budget inputs for 2007 and the request from last Session meeting to identify reductions. The committee reviewed each of the lines, with the two youth trips being the largest increases over the 2006 budget. The committee resolved that there are no significant reductions to be made beyond the trips. Chuck will submit to the Treasurer the Youth budget inputs on the worksheet distributed at the last Session meeting.

Action: Chuck to submit Youth 2007 budget adjustment.