

January 9, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) met in a Called Meeting** on Sunday, January 9, 2011, to consider and adopt a church operating budget for the ensuing year. The meeting was opened with devotion by the Moderator Mark Cooper at 4:05 p.m.

A quorum consisting of the following was present:

- Moderator Reverend Mark Cooper;
- Associate Pastor Reverend Helen P. DeLeon; and
- Active Elders Shallon Barboza, Jeanette Chase, Jennifer Dupont, Lonnie Fogle, John Grady, Dan Hunter, John Jordan, Chris Kidwell, Mary Lawrence, Jim Magnant, Joan McMillan, Randy Moore, Andy Posluszny, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Elders (Class of 2013) Carl Allen, Arland Atkinson, Jennifer Carr, Kimberly Glaus-Late, and Tim Murray were present. In addition, Marshall Godwin (Youth, Class of 2011) was present.

Treasurer Pat Koester was also present.

The Moderator opened the budget discussion with his perspective on the process and his expectation of what should be achieved during the meeting. Randy Moore, Chairman of the Finance team led a presentation of the estimated revenues and the proposed spending budget as compiled from submittals by the Session Committees.

The Finance team reported that its best estimate of pledged and non-pledged support by the congregation for 2011 is expected to be \$764,000. A healthy discussion by the Elders regarding their overall budget spending estimates and specific budget line items ensued. The **Session voted to include in the budget** the church's portion of the cost of health insurance for the bookkeeper (estimated not to exceed \$4,800 annually).

The **Session voted to approve the following 2011 budget.**

<b>Proposed 2011 Budget</b>	
<b>Total Revenues</b>	<b>\$ 764,000</b>
Buildings & Grounds	\$ 95,875
Care	\$ 1,700
Fellowship	\$ 2,100
Mission	\$ 43,600
Nurture Team	
Adult Ministry	\$ 3,023
Youth Ministry	\$ 9,350

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Children's Ministry	\$ 6,200
Administration: Personnel	\$ 421,023
Administration: Office	\$ 103,582
Stewardship & Finance	\$ 66,901
Worship	\$ 10,646
<b>Total Expenditures</b>	<b>\$ 764,000</b>

A summary version of the 2011 budget will be presented to the Congregation at its Annual Meeting on Sunday, January 16, 2011.

The purpose of the meeting having been accomplished, the Session voted to adjourn. The meeting was closed with Prayer by the Moderator at 6:15 p.m.

  
Gene Fisseler  
Clerk of Session

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January 16, 2011  
Church Sanctuary

The **Congregation of Webster Presbyterian Church (WPC)** convened its duly called **Annual Meeting** on Sunday, January 16, 2011, for the purposes of:

- receiving Staff reports;
- receiving Session Committee annual reports;
- receiving the 2010 financial report;
- reviewing the 2011 annual budget;
- voting to approve the Ordained Staff Terms of Call; and,
- electing at-large persons to the 2011 Nominating Committee.

The meeting was opened with prayer by Moderator, Reverend Mark Cooper, at 12:10 p.m. Gene Fisseler, Clerk of Session, served as Secretary and declared a quorum was present.

Printed copies of the Staff reports, Session Committee reports, the treasurer's report, and the 2011 budget approved by Session, were provided to members of the Congregation. A copy of the package is appended hereto.

The Moderator directed the congregation's attention to the written reports from the Staff and the Session Committees. He asked if there were any questions. There were none.

- The Moderator, on behalf of the congregation, expressed thanks to the church staff, volunteers, and officers. Outgoing officers were asked to stand and were acknowledged by the congregation through applause.


Treasurer Pat Koester presented the 2010 treasurer's report. There were no questions.

Elder Jimmy Spivey then reviewed church financial performance in 2010 and presented the 2011 budget adopted by Session contingent upon approval of Terms of Call for our ordained staff. There were questions asked and answered regarding the amortization period for the building loan, paying off the corner property acquisition, and putting together an inventory of church supplies and property.

Elder Spivey discussed the proposed Terms of Call for the three pastors, explaining that the packages were unchanged but for a single increase to cover Pastor DeLeon's reimbursable car allowance. Following questions asked and answered regarding the structure of the Terms of Call, it was moved and seconded that the proposed increases be approved. The motion passed.

Chair of the 2010 Nominating Committee, Shallon Barboza, presented candidates for the At-Large positions on the 2011 Nominating Committee – Kim Harano and Judy Ota. Each agreed to serve if elected. No other nominations were received. It was moved, seconded and passed that Kim and Judy be elected to the 2011 Nominating Committee.

The purposes of the meeting having been accomplished, the meeting was adjourned with prayer by the Moderator at 12:40 p.m.

  
 Moderator, Rev. Mark Cooper

  
 Secretary, Gene Fissler

**WEBSTER PRESBYTERIAN CHURCH**  
**Annual Meeting of the Congregation**  
**January 16, 2011**  
**Agenda**

- Call to order
- Assign secretary
- Declare quorum

***Looking at what we achieved in 2010...***

- Receive pastors' reports
- Receive Session committee reports
- Recognition of staff and volunteers
- Recognition of outgoing church officers
- Receive 2010 membership report
- Receive treasurer's 2010 year-end report

***Looking forward into 2011...***

- Receive 2011 budget as adopted by Session
- Vote on Terms of Call for Pastors
- Elect two at-large Nominating Committee members
- Introduce new church officers (Class of '13)
- Other business
  - Delegate to Session authority for review/approval of annual meeting minutes (approved minutes will be posted on the web page and in the office)
- Adjourn

January 16, 2011

Webster Presbyterian Church family –

As I submit my report for the year 2010, I do so celebrating the completion of my fifth year as your senior pastor. Jill and I continue to be very happy to be a part of this community of faith. WPC is a wonderful congregation and it is a healthy church, one of which we can all be proud to be a part.

There are many things that go into making this church the kind of place it is. For instance, there is a group of leaders and workers who care very much about their church and work very hard to make sure that all the things that need doing are done and done very well.

This church certainly would not be what it is without the hard work of that very committed group. They may not hold offices at any given time, and they may work without notice in the background, but they are always faithfully there, doing what needs to be done. Without taking the risk of trying to name all the names that perhaps ought to be named, we all owe our committed leaders and workers a great round of thanks.

Also, WPC would not be what it is without the generous support of its members. In the recent stewardship campaign the congregation continued its trend of recent years by increasing its financial support, with the average pledge once again being higher than it was the previous year. There is still much frustration in trying to manage our finances. We absolutely wish we had the ability to fund some of our areas of ministry more adequately than we do, but in a time of financial distress in many quarters, when some churches are cutting back on staff and even struggling to stay open, we are at least able to maintain our operations at the level where we have been in the past.

I continue to be very proud of our church's commitment to mission. We give a significant amount every year directly to missions, and we are active in many areas. We also continue to look for and discover new areas of mission involvement. Mission is a very important part of work at WPC.

There is so much more that could be discussed in terms of things we could be proud of. For instance, our youth program continues to be very impressive. And, I am very happy to be able to work with the staff we have assembled, including our associate pastors and children's ministry supervisor, our musicians, our office staff, and our child care workers. The members of WPC can be very proud of and happy with the investment they make in the personnel that make up our staff.

While there is much to be proud of in what we have accomplished and what we are doing, there is also a strong sense that we cannot simply rest where we are. We must be pressing forward. There are hopes and dreams in the hearts and minds of our congregation. There are plans being formulated. There are new frontiers we will be exploring and new areas of ministry we will be entering. So, rejoice in where we are as a congregation, and be joyful in anticipation of what God may be leading us to do in the future. This is an exciting time at WPC. Hold on.

Respectfully submitted,

Mark Cooper, Senior Pastor

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January 16, 2011

Dear Webster Presbyterian Church family –

The year 2010 was filled with much joy and with its share of sorrow. We bid farewell to many of our dear friends as they moved on to their heavenly homes; we welcomed many new friends into our community of faith; we celebrated with several of our families as they brought new children into the world. What a blessing it is to be able to share these events in our lives.

The leadership provided by the Welcoming Committee reaches out to our guests and helps those who choose to continue their journeys of faith with us to find their special places among us. Thanks to the efforts of this Committee, the Webster family of faith continues to grow.

The Care Ministry continues to strive to provide the very best of care to our family. The Circle of Pray-ers, Deacons, and Stephen Ministers have ongoing presence in individual's lives. The Deacons continue to do an outstanding job of helping keep the connection between individuals and the community strong. Our challenge for 2011 will be to find the three more deacons we need to fill out our zones. The Stephen Ministers stand ready to offer compassionate listening to those in crisis. The Circle of Pray-ers prays daily for the needs of our congregation and their families and friends. The sense of community here has grown stronger and deeper over the last several years, and we are caring for one another in ever-more present ways each year. In 2010, we added a Seniors Ministry that includes providing parking assistance for those with mobility concerns, transportation for members of our community who no longer can drive themselves to services and programs, and a monthly education series that includes luncheons. As the need arises, *ad hoc* groups arise from the midst to provide care when there is need.

The covenant group ministry also has grown this year. Our existing groups are full, and we have added more groups to meet the increased need. Adult Sunday School attendance has waned a bit, and it may be time to look at more alternatives to the traditional Sunday School hour to engage our adults in ongoing Christian education. The Adult Ministries Committee and Sunday School Team will continue to provide high quality classes for those who do attend Sunday School, even as we consider new, innovative ways to encourage our family to continue to grow in Christ. Women's ministry continues to thrive, with the Women's Retreat and Sisters-in-Faith. We still hope to put a viable Men's Ministry into place.

The Mission Committee continues to challenge us to look out and up, to see the need of the community-at-large and the world. We've added new ministries to the growing list to which we provide funds and/or volunteers and prayer. The number of hours this family puts into the community is incalculable.

Part of what keeps us all connected is the fellowship we enjoy, at Wednesday night dinners, in Wholy Grounds, at potluck luncheons, in Dinner Club 7 groups, and other events throughout the year. Some wise person said that the family that plays together stays together, and we do our share of playing!

The Session and Deacons have provided outstanding leadership in all areas of ministry in 2010, and I am deeply grateful for the time, energy, and love each member of those groups contributes. When you see an elder or deacon, be sure to tell them thanks! And, when you are asked to serve, please give prayerful consideration to your answer!

I am looking forward to serving with all of you in 2011. Please let me know how I can serve you better.

Love, Helen

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January 16, 2011

Dear Webster Presbyterian Church family –

The year 2010 was a year of firsts – first ever college mission trip, first time to take the youth musical on the road, first Sunday school class and covenant group specifically for parents, and on a personal note, first child was born to the Murray family. Firsts represent a new beginning, a creation, the launch of possibilities. They stem from people sharing a need, listening to an idea, seeing the opportunities and responding with excitement and trust.

In January I had the privilege of taking three WPC college students to Galveston for a mission trip. This event led to a college conference at Mo-Ranch in May and a second annual college mission trip in January 2011, as well as new friendships and faith-filled experiences. The phrase “we’ve never done that before” did not stop two youth, two music directors and over fifty people when it came to the 2010 youth musical. Not only was the musical powerful, but taking it on the road brought a whole new dimension to mission work. Our parents of children expressed their need for support, education, and companionship. Members of WPC stepped up to provide leadership through the creation of a Sunday school class, a covenant group and parenting workshops.

Within our congregation, we are blessed with many meaningful and successful ministries that reach people and teach God’s Word of love and grace. At the same time, it is important to be attentive to the leading of the Holy Spirit. Is there a ministry that has run its course or needs to be reinvented? Is there a need that is not being met, whether within the congregation or in our community?

As we say good-bye to 2010 and welcome 2011, I encourage us to pay attention to how and where God is leading us – both as individuals and as a church. What “firsts” can we imagine and even implement that meet a need within our community? What new beginnings does God have in store for you? Here these words from Isaiah 43:

*“Forget about what’s happened; don’t keep going over old history. Be alert, be present. I’m about to do something brand-new. It’s bursting out! Don’t you see it? (Isaiah 43:18-19, The Message)*

Yours in Christ,

Pastor Caressa Murray

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Dear Webster Presbyterian Church family -

Whew, what a year! I am so grateful for the love, talent and commitment of all the musicians at WPC. I thank God continually for the commitment of these fine people - children, youth and adults alike.

I would especially like to express my sincere gratitude to the entire music staff: Deborah & James Kidwell, Jennifer Kidwell, Cappi McNeill & Lauren Balletto for all the work they do with the various ensembles and musicians under their direction. Thanks also go to Judy Ford, for her continued ministry as organist extraordinaire, principal accompanist and Youth Handbell director. Lastly, I would like to thank my wife, Geri, for her leadership, support, and companionship. I simply could not do this without her.

The Faith Choir has continued to sing faithfully each Sunday at the 11:00 service. They are truly the cornerstone of our music ministry here at WPC! 2010 saw another step in Joyful Noyz's evolution as new singers were added. In addition to Faith Choir and Joyful Noyz, our worship services have been enriched by our various music ensembles: Carol Bells, The Carillon Ringers, The Recorder Consort, Youth Choir, Bell's Angels, and Children's Choral and Bell Choirs. Additionally, many individuals presented special music, both vocal and instrumental to enliven our worship. Here are a few of the highlights from our musical year:

- "The Storytelling' Man" Children's Musical
- Passion Sunday Epic Storytelling w/ Music
- Good Friday - "Harvest of Sorrows" cantata presented by the Faith Choir and WPC instrumentalists
- Easter Sunday Special Music
- "Two by Two" Youth Musical written by Jennifer Paden, Melanie Moore & Glenn Foster
- Independence Day Concert "Of Faith and Freedom" with musicians of WPC and League City United Methodist Church
- Meet-the-Composer at Clear Lake United Methodist Church - Marty Haugen, guest composer
- Bay Fest Handbell Festival at Epiphany Lutheran in Pearland
- A Dickens Christmas Madrigal Feast
- "A Thrill of Hope" cantata presented by the Faith Choir and WPC instrumentalists

One sad note from 2010 was the passing of both Ken and Ginny Jones. Longtime stalwarts of our music ministry, they brought gifts that extended well beyond the tunes they sang and played. Their love, dedication, humor, and friendship will never be replaced. Although our time with them on earth was brief, we look forward to an eternity of making music with them in the heavenly choir, where Ken is no doubt already a section leader and Ginny brightens every rehearsal with her smile and warmth.

In closing, I would like to thank the entire congregation and staff of WPC for the love, support and encouragement with which you embrace the music ministry of this church. I look forward to continuing our tradition of worshipful, musical excellence.

In His Love,

Glenn E. Foster  
Director of Music & Fine Arts

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**Adult Ministries Committee**

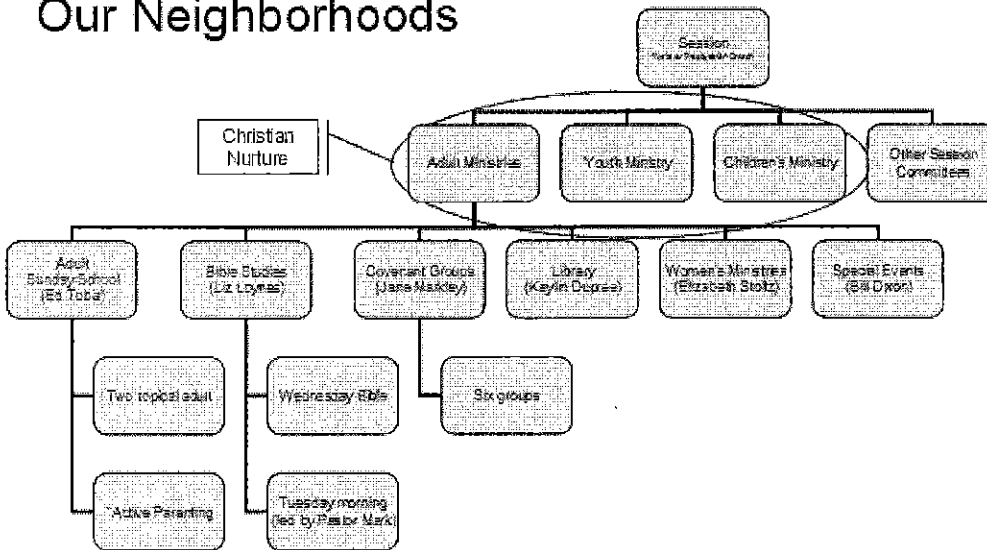
The Adult Ministries Committee touches so many individuals within our church – and does so with a passion and loving desire for sharing God’s word using many methods and means. As the umbrella committee, Adult Ministries encompasses Adult Sunday School, Women’s Ministries, two weekday Bible study groups, ‘neighborhood’ Covenant groups, and the church’s library. The committee also participates in the Christian Nurture committee along with the Youth and Children’s Ministries.

A core group of dedicated individuals have led the Sunday School with a variety of book, Bible, or topical studies; typically running two classes each Sunday. The Women’s ministries continue to foster relationship building while nurturing spiritual growth of the participants through studies and their annual retreat. The Covenant groups continue to have strong support and have grown by two additional groups in 2010. This year, a dedicated group of individuals brought structure to the library, cleansing the shelves of out-of-date materials, reorganizing and preparing to ‘computerize’ our library. The Tuesday morning Bible study, led by Pastor Mark, and the Wednesday Bible study group remain dedicated to each other and their studies. With the Christian Nurture, we have co-led the various seasonal intergenerational Sunday school events.

We hope that more of the congregation is willing to give one of the many, supportive and caring Adult Ministries an option in 2011 – please join us!

For reference, here’s a “picture” of the Adult Ministries groups!

**Our Neighborhoods**



Prayerfully submitted on behalf of our groups,

Elder Kevin Snowden

**Buildings & Grounds Committee****2010 Major Contractor Work**

- Sanctuary Narthex Roof Leak: B&G contracted to repair the vertical-horizontal roof seam above the Narthex.
- Admin Wing Painting: Painted the hallway by the library and Bouton Hall.
- HVAC Repairs: Units required major repairs a half dozen times. The non-Sanctuary units are old and in need of constant repair or replacement.

**2010 Major B&G Work**

- Admin Building Painting: Painted and decorated both bathrooms near the office.
- Admin Building Hallway Lighting: Replaced old lighting in newly painted hallway and removed the opaque glass covering education wing lights.
- Electricity Contract: The contract expired in June. Renegotiated rate from 11.5¢/kWh to 6.7¢/kWh.
- Landscape Irrigation: Installed and used watering hoses for foundation stability
- HVAC Use Expense Reductions: Maintained savings of approximately \$20,000 from 2009 using automated scheduling controls.
- Work Days: Cleaned the grounds and tended the gardens on multiple occasions.
- Fire Marshall Inspections: Reviewed and repaired three non-compliance items within the required ten (10) business days discovered by the Webster Fire Marshall's inspection.
- Water Leak: Repaired a leak in the water pipe from the street into the admin building that occurred during the January holiday freeze.
- Contract Reviews: Reviewed and obtained competitive bids for cleaning and lawn care. Existing services were competitive.

**2011 Major Project Plans**

- Repair of Fellowship Hall Tower Roof Leak: B&G will assess methods of stopping rain water from cascading down the tower wall. This may be an expensive item.
- Lift Work: Rent a lift for a week to replace sanctuary ceiling bulbs, repair faulty projector, align all projectors, replace bulbs in parking lot fixtures, and repair east-side sanctuary gutter.
- Thermostat Automation: Complete computerized automation and remote monitoring of all thermostats.
- Adopt-A-Garden: Provide church members with assistance and signage to support improved landscaping, as well as youth mission support of elderly members to assist this project.
- Air Conditioning Replacements: The second A/C unit in Bouton Hall has been dead for several years, also needing replacement. Bouton Hall is unacceptably hot July through September for afternoon activities (particularly Wednesday night dinners). The Fellowship Hall lobby A/C is dead and also needs replacement, but use of the big-room A/C units can adequately compensate for most events.
- Bouton Hall Ceiling & Light Fixtures: Replace all of each.
- HVAC Service Contract: Solicit competitive bids to ensure best value. Ken Gurry Corp. has been the HVAC service contractor for about two decades. Time to change.

Respectfully submitted,

Elder Jim Magnant

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## Care Ministry

The year 2010 was an exciting and productive year for the WPC Care Ministry. In early spring, a task force (chaired by Jill Cooper) was formed to discuss/research ideas for a long-awaited Senior Care Ministry. By May, the newly-formed **Senior Ministry Team** (led by Chair Michael Cooper), held its first luncheon for seniors in Bouton Hall. Since that initial gathering, four more luncheons have been held. Three of them featured guest speakers who addressed issues pertinent or of interest to seniors from WPC and from the community. A fourth luncheon, held in December, was a celebration of Christmas with carol singing led by pianist Judy Ford.

The Senior Ministry Team has also been providing valet parking for members with special needs in the past year. In addition, the team developed a volunteer assistance program for home repairs in the future. Another facet of the Senior Ministry Team is phone assistance support for members needing daily contact or having special needs.

Plans for the new year begin with the first senior luncheon scheduled for Tuesday, January 18 at 11:30 AM.

The **Board of Deacons** continues to joyfully and competently serve the congregation through the Deacons' zone designations. Presently, WPC Deacons serve 24 zones. Chair Kim Harano led the board in 2010, providing enthusiasm and growth of the Deacons' presence in the congregation throughout the year.

The **Circle-of-Prayers**, led this year by Jackie Hart, has been greatly promoted through Pastor Helen's efforts for regular inclusion in email messages at least several times weekly. The prayer circle will be planning a retreat for 2011.

Our **Stephen Ministry** has been striving for more congregational exposure and hopes for expansion through new volunteers and clarification of goals and purpose in the new year.

Respectfully submitted,

Elder Kathy Braeuer

## Children's Ministry Team

### Chronology of 2010 Events

#### Weekly

- Children's Sabbath
- Children's Chapel
- Jesus and Me
- Mommy and Me – Birth to three years old. Discontinued due to lack of attendance.
- Around the World with Heifer – summer Sunday school curriculum
- Parents Night Out was not done in 2010 due to poor attendance in 2009.

- 2/28 Children's Sabbath
- 4/2 Family Fellowship activity – planting flowers
- 4/4 Easter breakfast, Easter egg hunt, Family Photo Booth with flowered cross

- 4/11 – 5/16 *Bible and Me* and *Get Ready, Get Set, Worship* classes combining 2nd and 3rd graders. Bibles were presented to the students during worship.
- 4/17 Children's *Human Sex Ed* course – held on a Saturday - 9-1:00 PM for parents & kids in two groups: 2nd + 3rd then 4th + 5th
- 4/25 *Come To The Waters* baptism workshop
- 5/2 *Come To The Table* communion workshop
- 5/2 Ashley Rodgers' baby shower
- 6/6 – 6/10 Vacation Bible School
  - Attendees numbered 42-52 depending on which night.
  - Helpers 50-60 including youth.
  - Youth Late Night VBS was lots of fun!
  - Mission Projects worked out very well. They were:
    - Garden; Pillows for heart patients; Beans, Rice, Macaroni; Dog Treats for the pound; Pillows for the Presbyterian Children's Home in Itasca.
- June Baby Animal Crackers VBS (for toddlers.)
- 6/13 Congregation Picnic
- 9/8 commenced covenant group for parents of young children after the church dinner.
- 9/12 Participated in Rally Day.
- 10/31 Halloween Sunday event. Did a face painting booth and a mask-decorating booth for kids during the Pot Luck luncheon.
- 11/14 celebrated Maria Atanasova retirement; her last day was 12/19.
- Childcare staff Maria Atanasova, Kristin Green (married, now Kristin Bonfiglio), Elizabeth Owens, Kelli Martin, James Kent (resigned and his last day was 9/5.)
- 12/5 Family Fellowship activity – Christmas caroling at Regency Village
- Ongoing project – playground capital improvements; working with Scouts Marshall Godwin & Michelle Dupont for their Eagle and Gold Award service projects, respectively.
- Children's ministry brochure.
- Established computer lab in children's classroom.

#### Look-ahead to 2011 Events

- VBS 2011, June 12-16. June 19, Father's Day picnic follows VBS. VBS Curriculum will be Cokesbury's SHAKE IT UP CAFE.
- Children's Sabbath Jan. 27.
- Skip the following in 2011, resume in 2012: Children's Human Sex Ed courses; Bible & Me Worship
- Ready, Get Set, Worship! (March 6 – April 10)
  1. *Come to the Waters* baptism workshop during SS hour as part of Ready, Get Set, Worship! is March 6.
  2. *Come to the Table* communion workshop April 10.

Respectfully submitted,

Elder Andy Posluszny

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### **Communications & Outreach Committee**

Much like a computer update program, your communications team works mostly in the background- quietly keeping information flowing while seldom being seen. We are people who like to work with words and the information highway - people who see a way to keep the church members updated and get the word out to the world that God is in this house.

*Our mission: "Dissemination of information about WPC's vision and mission, as exhibited in its people, programs, and activities, to both those within the church family and those around us who may be seeking us."*

The 2010 team members were: Mark Cooper, Pastor Liaison, Pat Brackett, Chuck Moede, Judy Ota, Joyce Sens, Dennis Waehner and Joan McMillan, Elder Chair. Chuck Moede had created an organizational chart for the information flow and committee assignments. This year we were able to accomplish many things:

**Newsletter:** Joyce Sens, team lead and editor and Joan McMillan, layout editor. This team turned out a monthly newsletter based on member input with emphasis on current news and upcoming activities. We gratefully acknowledge the help of many, especially Anne Waehner and Shannon King, in getting this newsletter reviewed, printed and mailed each month.

**Website:** Chuck Moede, team lead, Dennis Waehner and Stephanie Dupont. The WPC website continued to serve as a medium for outreach and information during 2010. Posting of content, implementation of capabilities, and most website support activities this past year were the result of the efforts of various individuals to whom the church's gratitude is due. The Website Team, once established, began the job of defining/documenting policies and guidelines for the church's website, along with the necessary processes. Acknowledging a need to improve the current website, a Website Update Task Force was established and began its work. The priority objectives for the website, both current and updated, were set as (in order) evangelism, membership, and internal WPC support. Continuing into 2011, the Website Team and the Update Task Force will move forward to deliver an effective and engaging website along with clear mechanisms for its utilization.

**Brochures:** Judy Ota, team lead. This team set up guidelines for brochures for each ministry within the church. The Children's ministry was first to complete their brochure and is now on display. Others are in process.

**Directory:** Judy, team lead with Joyce Sens took on the task of creating a new pictorial directory to be completed and distributed in the first quarter of 2011.

**Publicity (Outreach):** Pat Brackett, team lead. This team made sure that information about events at WPC was distributed to local and community newsletters. Joan McMillan designed and managed the sending out of an Advent mailer to 3,400 residents in the Webster and League City areas.

**Signage:** Joan McMillan, team lead. Joan, with input from Communication team members and session was able to have a contract for building a monument sign with electronic readouts. The building process is completed and the training for sign input is underway.

We are always looking for those interested in working in one or more areas of Communication and Outreach and encourage your input. I personally thank each and every team member for their invaluable contribution this year.

Respectfully submitted,

Joan McMillan

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### Fellowship Committee

*The Goal of the Fellowship Committee is to provide the congregation a time to connect in life outside of Worship Services and Sunday School.*

Fellowship Committee Membership: Chair - Jeanette Chase, elder; Secretary - Jennifer Carr; Pastor Liaison - Helen DeLeon; Additional members: Lisa Haws, Fey Jordan, Carole Kloves, Joan McMillan Lois Phillips, Nancy Spivey, Paula Walters, Carol Young.

ACTIONS: Rewrote and posted the Bouton Hall Kitchen and Fellowship Hall Warming Room Policies and Procedures with an equipment checkout form attached. We reorganized the Fellowship Committee financial accounts to clarify our money usage.

Wholy Grounds: serves coffee, lemonade, tea and cookies every Sunday Morning with Hot Shot Sundays included each quarter. More volunteers are needed for this important service.

Wednesday Night Dinners – held September through May at 5:30-6:30pm in Bouton Hall.

COOKS: Jennifer Carr, Blaine Goeckler, Armstrongs, Debbie Kidwell, Vandervorts, Russells, Deacon Zone 17, Terrell McMillan, Joan McMillan, Liz Clifford, Pat Koester, Bambi Fitzgerald, Kelly & Lisa Haws, and Johnny & Cleo Jones.

“Thanksgiving Dinner” – over 200 attended and \$574 was given to FH Sound Solutions.

Early Riser Breakfast – This event is held monthly under the direction of Ed Boyer (& crew)

Fellowship Committee Events held 2010 –

- April 27 Table Top Brigade Raised \$1203.41 (Women’s Retreat and FH Sound Solutions)
- August 1 Summer Potluck Picnic after late Worship – good attendance
- September 25 Shrimp Boil held in Fellowship Hall – good attendance
- October 31 October Festival – Fellowship Hall after late Worship – good attendance

Dinner Club 7 – smaller participation noted and 2011 Kickoff Party was held Jan 15. Late signups are possible until January 31, 2011.

Cookbooks: Recipes gathered, formatted into final book camera ready, received 454 on Dec.1. Have sold about 300. Twelve dollars from each book is going to FH Sound Solutions.

Donations:

- Granite top for FH Warming Room Island (from National Stone)
- Island construction – shelving - etc (Ken Thompson)
- Prep of Granite top and delivery and installation assist (Ed Tobia)
- Warming Cabinet (Ed Boyer)
- Additional tables and chairs for Wholy Grounds (Lois Phillips)
- Bouton Hall chairs (Carole Kloves)

Many thanks to all the many WPC members that have assisted in setting up and cleaning up after events. You have lightened our load. Special recognition to Jennifer Carr, Blaine Goeckler, Joan McMillan and Carole Kloves for the many hours of extra work on events, Wednesday Night Dinners, Wholy Grounds and obtaining and maintaining the supplies for the kitchen. The entire Fellowship Committee has served many hours toward WPC member Fellowship.

Respectfully submitted,

Elder Jeanette Chase

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### Mission Committee

The goal of the Mission Committee is to be the eyes, ears, hands, and feet of WPC, to identify appropriate avenues for member service, as we SHARE GOD'S HEART WITH THE WORLD.

WPC is a mission-oriented church and contributes to all PC(USA) special offerings throughout the year (Pentecost, One Great Hour of Sharing, Peacemaking and Christmas Joy Offering).

Locally, we support:

- Aid for Victims of Domestic Abuse
- Bay Area Crop Walk
- Bay Area Turning Point
- Camp Cho-Yeh
- Family Promise
- Habitat for Humanity
- Houston Campus Ministry
- Houston Interfaith Worker Justice
- Interfaith Caring Ministries and its Food Pantry/Resale Shop, and Christmas Store
- Meals on Wheels
- Presbyterian Outreach to Patients
- Samaritan Center

through financial contributions plus the time and talents of over a hundred WPC members. WPC also participated in Habitat for Humanity Women Build. Our members and staff are key leaders at Bay Area Turning Point, Interfaith Caring Ministries; Houston Interfaith Worker Justice, Presbytery Outreach Ministries Committee, and Habitat for Humanity.

Nationally and internationally, we contributed financially to:

- Improve the lives of the people of Haiti, Chile and Pakistan who suffered devastating natural disasters via the PCUSA Disaster Assistance Program (> \$11,500 given)
- The Ubuntu project, a care program for children in South Africa who have been affected by AIDS
- The Institute for Civility in Government
- Vellore Christian Medical Center (our \$500 contribution pays room/board AND TUITION for one year for a nursing student...an amazing return on our investment)
- CEDEPCA – an organization dedicated to improving lives and promoting women's rights in Central America
- Christmas International House. Five WPC families opened their homes to seven international students over Christmas. Bud Allison is the area coordinator, and serves on the national board of directors.

In addition to these organizations, WPC provides considerable support to individuals—from the community and within the WPC family—through pledges to help them remain in their homes, keep their utilities on, and provide food and clothing for their families. Community assistance is administered in the Church office under the direction of Pastor Helen. Under development is Family Promise of Clear Lake, which will help newly homeless families to get back to independence.

*Webster Presbyterian Church in mission: seeing, hearing, going, touching . . .*

*taking God's heart to the world.*

Respectfully submitted,

Elder Frank Rix

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### **Personnel Committee**

The Personnel Committee worked on the following items during 2010:

- Development of a new procedure for Staff and Employee evaluation, to be implemented in January.
- Establishment of a Maternity Leave Policy for Caressa Murray, with approval by Session.
- Recommendations regarding Terms of Call for 2011, and staff compensation. These recommendations were by necessity integrated into budget reality.
- Development of a positive work environment for the staff and employees.
- Resolution of certain conflicts between WPC members and staff, as necessary.

The employment of a sexton was not accomplished. Budget realities of 2011 suggest that this will be unlikely during the coming year.

Respectfully submitted,

Elder John Jordan

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### **Stewardship & Finance Committee**

The 2010 Stewardship & Finance committee consisted of committee Chair Elder Randy Moore, Elder Jimmy Spivey, Elder Chris Kidwell, Carlos Noriega, David McDonald, Roy Phillips, Mike Stearns, Rev. Mark Cooper and Treasurer Pat Koester.

Special thanks to Kent Frohme and all the Sunday counters. Kent retired from lead counter duties this year after over 30 years of service in this position. Blaine and Mary Goeckler replaced Kent in the lead role and are supported by Charles and Judy Allton, Clete Booher, Tye Cowan, Terrell McMillan, Sandy Mossman, Coco Motley, Ann Taylor, Dennis and Anne Waehner, and Tom Writer.

Blessings to all for providing a portion of your financial resources in support of God's mission through WPC. Your gifts are crucial. The 2010 Annual budget of \$773,000 was based on 182 pledges totaling \$704,500 and an estimate of \$68,456 to be received in unpledged support. Total revenues received in 2010 were \$771,993. Total expenses in 2010 were \$759,153. As of Jan 9, 2011, we have received 189 pledges totaling \$682,292. Using similar expectations for anticipated 2011 pledges and non-pledged income, the Session approved a 2011 budget of \$764,000.

Reductions were made in Worship, Nurture, Mission, Buildings & Grounds and Stewardship & Finance committee budgets in response to the reduced pledged income and increased expenses in Administration budget.

Elder Chris Kidwell led a financial review of WPC accounts and balance sheets. The review committee consisted of Tye Cowan, David McDonald, Scott McNeill, Treasurer Pat Koester, and Chris Kidwell. No discrepancies were found in the financial accounts. Recommendations were made to finalize debit card and purchasing procedures and complete a church asset inventory.

The mortgage on the sanctuary at the end of year 2010 year end totaled approximately \$653,000, a reduction of ~\$28,000 for the year. Payments equated to about 17.5 year amortization. The loan will require refinancing in 2014.

The remaining building fund balance was used to purchase the new church sign. Session is continuing its assessment of options and costs to resolve the Fellowship Hall acoustic issue. Approximately \$3,400 is available for Fellowship Hall acoustic improvements.

Completing an exhaustive two year effort to contact individuals who no longer participate in the life of our church and confirm their desires regarding church membership, the Session approved the Membership Review Team recommendation to adjust the WPC membership rolls. The result was the removal of 108 individuals. As of the end of year 2010, the WPC rolls listed 676 confirmed members and 104 baptized individuals who've not made a Profession of Faith. This equates to about 380 families.

Thanks to our Treasurer Pat Koester and Assistant Treasurer Anne Waehner for many volunteer hours this year. Pat has been our Treasurer for seven years. We would like to provide Pat relief in 2011. If you have an interest in serving WPC in this position contact Pat or the S&F committee for details.

See the attached Treasurer's report for additional 2010 financial information and [www.websterpresby.org](http://www.websterpresby.org) for a summary of year end revenues and expenses.

Respectfully submitted,

Elder Randy Moore

### Welcoming Committee

*With Christ's love, we welcome, engage, and connect God's children to our family of faith.*

**Committee Members:** India Allen, Shallon Barboza—Elder, Wade Barclay, Kathy Braeuer, Jeanette Chase, Pastor Helen DeLeon—Pastor liaison, John Jordan, James Kinzler, Sylvia Kinzler, Al and Priscilla Manson, Ron and Julie Middaugh, Melissa Refford, and Dennis and Alberta Rolfig.

The Committee welcomed the addition of Julie and Ron Middaugh as a Connection Team. The home visits that these teams make each week make our guests feel special and recognized in a congregation whose size can often be intimidating to the first time visitor.

Through the hard work of our Hosting, Connection and Engaging Teams, the committee introduced quite a few families and individuals for membership throughout 2010, including Dan and Anne Reilly along with their children Shannon and Steven, Tom Writer and Deborah Kendrick-Writer, Joe and Katherine Le Cour, Scott and Jennifer Hermstein with their son Logan, Stephen and Hilary McLellan with their son Patrick, Michelle Kane, Emily Garland,

Bryan and Kristin Smith with their daughter Chloe (The family has since welcomed a son, Judd), Jane Wood, Kitty Marquardt, Elizabeth East, Calvin Nelson, Paula Walter, Dorothy Miller and her granddaughter Shamika Tuttle, and Cindy Wood and her son Bronson.

Respectfully submitted,

Elder Shallon Barboza

### **Worship Team**

The Worship Team of WPC not only wants to provide opportunities for people to engage in acts of worship, but we desire also to encourage people to participate fully and regularly in them. In addition to helping create a meaningful experience of worship to members and visitors, the Worship Team is responsible for scheduling and coordinating the following: 1) Special worship services, including such services as Lunar Communion, Youth Worship, the Easter Vigil and the Lent Noon devotionals; 2) a team of ushers who provide assistance to members and visitors, as well as see that things are where they are supposed to be on Sunday mornings; 3) communion (prepared by our Board of Deacons); 4) sanctuary guild days to clean and organize the Sanctuary; 5) flowers for Sunday morning; and 6) seasonal planning and decorating for Lent, Advent, and Pentecost.

A constant in the life of this congregation is the presence of many talented musicians. Giving so generously of their time and talents to the music programs of Webster Presbyterian, the gifts these people bring add new and exciting dimensions to our worship. We have had several music programs throughout the year in addition to the special music prepared for the Lenten and Advent seasons. A hearty THANK YOU to all the many children, youth and adults who lead and participate in our music programs under the leadership and guidance of Glenn and Geri Foster.

We have two Sunday morning worship services -- the 11:00 a.m. service is a traditional service with music led by the Faith Choir while the 8:30 a.m. service is more contemporary, with music led by our praise band, Joyful Noyz. We went to one Sunday morning worship service in the summer. The summer worship services varied between traditional, contemporary and contemplative formats. While there were concerns with having just one service and its impact on the Sunday School programs, it provided an opportunity for people who may not normally worship at the same service to worship together. The summer format also gave the Faith Choir and Joyful Noyz a well-deserved and much-needed rest from their week-in and week-out service to this congregation (and B&G appreciated saving a few dollars on the electric bills this summer!).

The Bible by Heart group, a ministry of biblical story-tellers, shared their gifts in worship. In particular, the Palm/Passion Sunday and Pentecost services were very well received. A story-telling event with Dennis Dewey, sponsored by the Worship Team, was held in May. Open to the community, this workshop, with an evening of biblical story-telling by Dennis, was another exploration in worship taken this year.

As a result of all this activity, the A/V function of WPC continues to expand! Heartfelt thanks go to our dedicated A/V volunteers who give so generously of their time and talents. Audio sermons and music from Sunday services are now available online at our website.

In the coming year, we will continue to provide more opportunities for us to experience God together as a worshipping community. My sincere thanks and appreciation to the Worship Team: Nina Moede (Elder), Melissa Dupont (Youth Elder), Chuck Moede, Mark Cooper, Helen DeLeon, Caressa Murray and Glenn and Geri Foster.

I have enjoyed serving this congregation as your Worship Elder for the past three years! Blessings to all!

Together in Christ's service,

Elder Mary Lawrence  
Chair Worship Committee

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### **Youth Ministry Committee**

*To encounter the loving God, to learn to be faithful followers of Jesus Christ, to share the Good News, to change the world.*

The year 2010 was an exciting year for the YMC. The number of youth activities along with the number of youth participating in them continues to grow. This would not have been possible without the generous support of the congregation, the tireless work of the youth team leaders, the commitment of the numerous volunteers and parents, and the dedication of the youth themselves.

#### **Jr. High Youth Ministry Activities**

- Weekly PYC, Wonderful Wednesday Program and Sunday School for 12 - 15 youth
- Souper Bowl of Caring mission project
- Confirmation Class and associated Mentor Program for 13 youth
- Conclaves at Cho-Yeh in the spring
- Delivered Easter Baskets to residents of Regency Village
- 11 participants in the Jr. High Human Sexuality Workshop
- Jr. High youth trip to Jr. High Jubilee at Mo-Ranch
- Jr. High Mission Trip to Galveston
- Midnight Madness, the annual youth planning and fellowship kickoff event
- Collected items and packed Seafarer's Christmas boxes

#### **Sr. High Ministry Activities**

- Weekly Sunday School, PYC and Wednesday Connections program for 15-25 youth
- Big/Little Sibling Program to incorporate and welcome new 9<sup>th</sup> graders
- Conclaves at Cho-Yeh in the spring
- Lenten Spirituality Center
- Synod of the Sun Youth Workshop in Tulsa, OK attended by 10 youth and 3 sponsors
- Triennium Trip to Purdue University (once every 3 years) - attended by 4 Sr. Highs
- Mission Trip fund raisers – Super Bowl Sandwiches, Sweetheart Dinner Dance, Car Wash, Christmas Post Office
- Annual Summer Fellowship and Planning Retreat in August at Huntsville State Park
- Presbytery involvement with 2 PYCC youth representatives and 2 PYCC adult leaders

#### **Combined Jr. High and Sr. High Ministry Activities**

- Youth assistance for Children's Chapel
- Combined Musical Mission Trip to Dallas/Ft Worth and Itasca – 39 youth and 17 adults
- One "Mo" Trip to Mo Ranch over Labor Day Weekend – 15 youth and 4 Adults
- Support for WPC's Vacation Bible School in June

- Youth-wide fellowship activities, such as attending Astros game and Christian concert
- Crop Walk
- Fall Presbytery-wide Youth Rally
- Working to help members in need with tasks such as gardening, painting and moving

#### College Ministry

- New ministry for college students attending local schools
- 3 of our members attended the College Connection at Mo Ranch
- 3 of our College Members attended the College Mission Trip to Galveston

As we begin 2011, it is the hope of the Youth Ministry Committee that we will, with God's help and guidance, meet the challenge of our vision and, through the growth of our youth's faith, change the world.

Respectfully submitted

Elder John Grady

<b>2010 Financials (Actual)</b>	
<b>Total Revenues</b>	<b>\$ 771,993</b>
Buildings & Grounds	\$ 95,851
Care	\$ 1,150
Fellowship	\$ 2,100
Mission	\$ 45,895
Nurture Team	
Adult Ministry	\$ 2,562
Youth Ministry	\$ 8,891
Children's Ministry	\$ 5,922
Administration: <i>Personnel</i>	\$ 422,809
Administration: <i>Office</i>	\$ 97,927
Stewardship & Finance	\$ 66,314
Worship	\$ 9,731
<b>Total Expenditures</b>	<b>\$ 759,152</b>

<b>Proposed 2011 Budget</b>	
Pledged Support	\$ 682,292
Non-pledged Support	\$ 69,139
Prior Year Carry Forward	\$ 12,569
<b>Total Revenues</b>	<b>\$ 764,000</b>
Buildings & Grounds	\$ 95,875
Care	\$ 1,700
Fellowship	\$ 2,100
Mission	\$ 43,600
Nurture Team	
Adult Ministry	\$ 3,023
Youth Ministry	\$ 9,350
Children's Ministry	\$ 6,200
Administration: <i>Personnel</i>	\$ 421,023
Administration: <i>Office</i>	\$ 103,582
Stewardship & Finance	\$ 66,901
Worship	\$ 10,646
<b>Total Expenditures</b>	<b>\$ 764,000</b>

## PROPOSED TERMS OF CALL 2011

The Session recommends the following Terms of Call for Webster Presbyterian Church pastoral staff. An increase is included for Pastor DeLeon to cover reimbursable auto expense.

<b>Pastor</b>	<b>Proposed 2011 Terms of Call</b>	<b>Change from 2010</b>
<b>Mark L. Cooper</b>	<b>\$127,088</b>	<b>None</b>
<b>Helen P. DeLeon</b>	<b>\$ 76,587</b>	<b>\$ 1,700</b>
<b>Caressa Murray</b>	<b>\$ 65,613</b>	<b>None</b>

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### Nominating Committee

Committee Members:

- Shallon Barboza—Chair
- Andy Posluszny—Vice Chair
- Cathy Black—Congregation at Large
- Michael Cooper—Congregation at Large
- Ralph Fixel—Active Committee Member
- Laura Grady—Active Committee Member
- Nancy Spivey—Active Committee Member
- Carole Kloves—Deacon Representative
- Elizabeth Noriega—Youth Representative
- Pastor Mark Cooper—ex officio member and Pastor Liaison

At a called Congregational Meeting on August 8, 2010, the committee presented Coco Motley and Jim Young as candidates to fill two vacancies on the Deacon board. The candidates were approved by congregational vote.

At a called Congregational Meeting on December 19, 2010, the following candidates were approved by congregational vote for the slate of officers for the Class of 2013:

For the office of Elder:

- Arland Actkinson
- Carl Allen
- Jennifer Carr
- Courtenay Clifford
- Kimberly Glaus-Late
- Tim Murray
- Marshall Godwin (Youth, Class of 2011)

For the office of Trustee:

- Dennis Waehner

For the office of Deacon:

- Pam Carter
- Mary Goeckler
- Joan Littleton
- Jane Markley
- Jeanie Murray
- Aresha Bagheri (Youth, Class of 2011)

While over 50 people were asked to serve on the Deacon board this year, three vacancies remain for this newest class. Those members living in the affected zones will be temporarily reassigned to other, active Deacons so they will continue to receive care and support from our Deacon board while the 2011 Nominating Committee seeks to fill these vacancies. We ask all our members to prayerfully consider serving if called upon to work as a Deacon or on the Nominating Committee in 2011.

Respectfully submitted,

Elder Shallon Barboza

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January 25, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, January 25, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Helen P. DeLeon, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Helen P. DeLeon;
- Active Elders Arland Actkinson, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Marshall Godwin, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Frank Rix, and Kevin Snowden.

Active Elders Carl Allen, Chris Kidwell, Tim Murray, Andy Posluszny, Jimmy Spivey, and Reverends Caressa Murray and Mark Cooper were excused.

Treasurer Pat Koester was also present.

The Session elected Randy Moore as Acting Clerk of Session for this meeting.

A quorum was declared present by the Acting Clerk and the Agenda for the meeting was approved.

The Session **voted to approve** the following minutes:

- Stated Meeting of Session December 28, 2010, as amended;
- Called Meeting of Session January 9, 2011; and,
- Called Meeting of the Congregation January 16, 2011, as amended.

The Session received the Treasurer's Report

**Transfers:** The **Session voted to approve** letter of transfer for Lesley DiBello.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of December 28, 2010	676	381	
Gains			
Transfer of Letter	+ 2	+ 1	Wood, Morrill
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 0	- 0	Cox – transfer app'd but name not in ACS; no rolls change
Death	<u>- 1</u>	<u>- 1</u>	Brennan
Membership as of January 25, 2011	677	381	
Baptized persons who've not made Professions of Faith	108		
Total children, youth and adults	785		

### Deaths

- Marjorie (Peggy) Brennan passed away on January 4, 2011

### Memorial services

- A memorial service for Virginia (Ginny) Jones was held at Webster Presbyterian Church on January 8, 2011; co-officiated by Revs. Mark Cooper and Helen P. DeLeon.
- A funeral service for Marjorie (Peggy) Brennan was held at Carnes Funeral Home in Texas City, Texas, on January 7, 2011; officiated by Rev. Helen P. DeLeon.

### New Business

- The **Session voted to approve** the following individuals as signatories for banking transactions – Tom DiBello, Sandy Mossman, Dennis Waehner, Ann Waehner and Priscilla Koester

- The Session **voted to approve** the election of Treasurer Priscilla Koester and Assistant Treasurer Anne Waehner for 2011.
- commissioners for the February 5, 2010, meeting of Presbytery at First Church in Kingwood.

### Team/Committee Report

- Christian Nurture
  - Youth Ministry – Kevin Snowden reported positive feedback on the Youth-led January 23 church service.
  - Adult Ministry – The Session **voted to approve** the use of book The Faith Club for study by a Covenant Group. The Session **voted to approve** the use of Seasons of the Spirit for the new adult Sunday School class (J. Kinzler & J. Schwarz facilitators)
- Communication – The monthly newsletter has been reformatted and a note was included in January edition asking readers to respond if electronic copies in lieu of paper copies are acceptable to them. Session is requested to review the recently distributed NASA Parkway sign guidelines which will be discussed at next Session meeting to determine if they represent a policy requiring Session approval.
- Fellowship – The committee has initiated annual planning for the Valentine Dinner/Dance, Dinner Club 7, Wednesday Night Dinners, quarterly pot luck meals, and the Shrimp Boil.
- Stewardship & Finance – Based on year-end membership count of 676 members, our Presbytery per capita contribution to Presbytery of New Covenant is estimated to be \$4,660, assuming 6.89 per person.
- Welcoming – A new member reception is scheduled for February 20.
- Worship – Nina Moede asked elders to remember to check email early in the week prior to communion Sunday and respond. Elders who are serving communion are reminded to arrive 15 minutes prior to the worship service. If audio/visual equipment is needed for a church function, Chuck Moede should be notified.
- Vision – Kimberly Glaus-Late will discuss committee membership with Rev. Cooper upon his return from vacation.

**Pastors' Reports** – Rev. DeLeon reported that she recently attended Preaching Seminar.

### Upcoming Meetings

- Regular meeting of the Presbytery of New Covenant, Saturday, February 5, at First Presbyterian Church in Kingwood
- WPC Session retreat, Saturday, February 19
- The next Stated Meeting of Session, February 22, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 8:25 p.m.

- The Session **voted to elect** Shallon Barboza, Jennifer Carr, and Nina Moede as



Acting Clerk of Session  
Randy Moore

February 22, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, February 22, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Reverends Helen P. DeLeon and Caressa Murray; and,
- Active Elders Arland Actkinson, Carl Allen, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Chris Kidwell, Andy Posluszny, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Active Elders Kimberly Glaus-Late, Marshall Godwin, and Tim Murray were excused.

Treasurer Pat Koester was also present.

The Session elected Randy Moore as Acting Clerk of Session.

A quorum was declared present and the Agenda for the meeting, as amended, was approved.

Elder Shallon Barboza introduced prospective members, Carol and Ruben Trono. **Session voted to receive into membership, by letter of transfer, Carol & Ruben Trono.**

The Session received the Treasurer's Report.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of January 25, 2011	677	381	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 1	- 0	L Dibello
Removal from Roll	- 0	- 0	
Death	<u>- 1</u>	<u>- 1</u>	Briggs
Membership as of February 22, 2011	675	380	
Baptized persons who've not made Professions of Faith	109		(+1) Tory Merritt
Total children, youth and adults	784		

**Baptism:** Tory Danielle Merritt, born October 6, 2010, daughter of Kimberly & David Merritt, was baptized on Sunday, February 20, 2011, with Rev. Helen DeLeon presiding.

**Death:**

- Alice Briggs passed away on February 18, 2011

### New Business

- The **Session ratified** its earlier electronic vote by voting to approve the motion to use the Sundaysoftware.com to provide curriculum for Children's Ministry.
- Elder Kevin Snowden proposed a second Session retreat to build upon WPC improvement ideas discussed at the February 19 Session retreat. The **Session voted to approve** a date of March 12. The **Session then voted** to disregard that date and set a tentative date of March 26, 2011, pending further coordination.
- The **Session voted to elect** Shallon Barboza, Jennifer Carr, and Nina Moede as commissioners for the February 5, 2010, meeting of Presbytery at First Church in Kingwood.

### Team/Committee Report

- Buildings & Grounds – The planned workday originally set for March 26 will be rescheduled. Termite damage has been found in the Sanctuary building. Work to update the Building Use Policy is underway.
- Care – Jamee Wilson is the new deacon moderator.
- Christian Nurture
  - Adult Ministry – The **Session voted to approve** a request for bake sales to be hosted by the Women's Retreat Planning Committee on the first Sunday of each month - March through September - in the Fellowship Hall to raise funds for the 2011 Women's Retreat.
- Outreach – An effort is underway to increase Sunday worship service attendance with a goal to reach 500 attendees by November 2011. WPC apparel is now available for purchase on cafepress.com.
- Fellowship – Wednesday Night Dinner leftovers are being packaged, frozen and made available for distribution to homebound members of the congregation. A Pot Luck lunch is planned for Sunday, March 6.
- Mission – We are participating in a 5K walk fundraiser on Sunday February 26 in support of a Habitat for Humanity Build on March 26.
- Personnel – The **Session voted to approve** Rev. Helen DeLeon's participation in the Micah Group. The associated fee of \$550 for the current year to come from the 2011 budgeted Continuing Education allowance in her Terms of Call. There was discussion regarding the annual fee for 2012 being included in the church operating budget in 2012.
- Stewardship & Finance – A church equipment inventory is underway.
- Welcoming – Open Door Classes are scheduled for March 27 and May 22. The **Session voted to approve** the sale by the Welcoming Committee of PBA-free, WPC-branded, reusable water bottles, for \$5 apiece in the Narthex before and after both services during the month of May and by request of the Chair of the Welcoming Committee thereafter until the supply is depleted.
- Worship – Worship committee is planning a Storytelling and Festival Choir event on October 28-30, 2011. Asking for help from other committees to make this a success. Costs will be covered by admission fees. The Session **voted to approve** the calendar for the service of Holy Communion

January 2, 2011	First Sunday of the month	May 1, 2011	First Sunday of the month
February 6, 2011	First Sunday of the month	June 5, 2011	First Sunday of the month
February 19, 2011	Session Retreat	July 17, 2011	Lunar Communion
March 6, 2011	First Sunday of the month	August 7, 2011	First Sunday of the month
March 9, 2011	Ash Wednesday (intinction)	September 4, 2011	First Sunday of the month
April 3, 2011	First Sunday of the month	October 2, 2011	World Communion Sunday
April 6, 2011	Lent	October 9, 2011	Women's Retreat
April 13, 2011	Lent	November 6, 2011	First Sunday of the month

April 20, 2011	Lent	December 6, 2011	First Sunday of the month
April 21, 2011	Maundy Thursday (Intinction)	December 2011	Selah Christmas service (date TBD)
April 23, 2011	Lent	December 24, 2011	Christmas Eve

**Old Business**

- Shallon Barboza reported that, at the February 5 Stated Meeting of the Presbytery of New Covenant, at First Presbyterian Church in Kingwood, the proposal to change the Presbyterian Church Government model failed to pass.

**Pastors' Reports** – Rev. DeLeon reported that she will be out Sunday, February 27.

**Upcoming Meetings**

- The next Stated Meeting of Session, March 22, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:44 p.m.



Acting Clerk of Session  
Randy Moore

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March 22, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, March 22, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastors Reverend Helen P. DeLeon and Reverends Caressa Murray; and,
- Active Elders Arland Actkinson, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Marshall Godwin, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Andy Posluszny, Frank Rix, and Jimmy Spivey.

Active Elders Carl Allen, Shallon Barboza, Chris Kidwell, and Kevin Snowden were excused.

Treasurer Pat Koester was also present.

The Session elected Randy Moore to serve as Acting Clerk of Session. A quorum was declared present and the Agenda for the meeting, as amended, was approved.

**New Member** – Engaging Committee representative John Jordan introduced prospective member, David Montgomery. The **Session voted to receive** into membership, by letter of transfer, David Montgomery.

The Session received the Treasurer's Report.

**Statistical Report**

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of February 22, 2011	675	380	
Gains			
Transfer of Letter	+ 2	+ 1	Trono
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 3	- 3	Schira, Lane
Removal from Roll	- 0	- 0	
Death	<u>- 0</u>	<u>- 0</u>	
Membership as of March 22, 2011	674	378	
Baptized persons who've not made Professions of Faith	109		
Total children, youth and adults	783		

**Death** – Larry Phillion passed away on March 21, 2011.

**Memorial Service** – A memorial service was held for Alice Briggs on Friday, February 25, 2011, co-officiated by Mark Cooper and Helen DeLeon.

**New Business**

- The **Session voted to approve** letter of transfer for Mike Shira.
- The **Session voted to approve** the baptism of Sabrina Martin, daughter of Jennifer & Joe Martin, to occur at Preston Hollow Presbyterian Church, Dallas, Texas; Grace Presbytery. Jennifer & Joe Martin are members of WPC currently living in Alaska. They would like to have Sabrina's baptism this summer, while they are in Dallas on vacation.
- The **Session ratified** its prior electronic vote to approve application for a Peacemaking Grant from the Presbytery of New Covenant for Pastor DeLeon to participate in a Pastor Exchange Program through CEDEPCA.
- The **Session voted to approve** a motion for Reverend Mark Cooper to advertise a group trip to Israel's Holy Land. The trip dates in January 2012 are yet to be determined and the cost will be covered by the travelers.

**Team/Committee Reports**

- Buildings & Grounds – The Committee lead is investigating solutions and cost to address termites in the Sanctuary.
- Care – The Committee is looking for additional members to join the prayer chain ministry.
- Christian Nurture
  - Adult Ministry – Weather permitting, the Women's Retreat Bake sale in April will occur under the trees outside Fellowship Hall.
  - Youth Ministry – The annual Youth Musical is set for May.
  - Children Ministry – The **Session voted to approve** that Marshall Godwin and Michelle Dupont: (1) lead an effort to renovate the playground with their respective Boy Scout and Girl Scout troops; (2) raise funds (approximately \$13,000) to cover the cost of the renovations through direct solicitation of the congregation; (3) raise awareness of their efforts and solicit help and money

from the congregation through Sunday morning Minutes for Mission; and, (4) lead work days to carry out the renovations. B&G accepted the role of project oversight.

- Communications – For the Lenten season, the Committee has produced 3,000 fliers.
- Outreach – The Committee continues its efforts to increase Sunday worship service attendance, with a goal to reach 500 attendees by November 2011.
- Fellowship – A Pot Luck lunch is scheduled for Sunday, March 15.
- Mission – A Mission committee retreat was held on March 19 to discuss priorities.
- Personnel – Church staff evaluations will proceed as soon as possible.
- Stewardship & Finance – Sunday, October 23, 2011, is targeted for the Stewardship luncheon.
- Worship – The Committee is making a few changes in how we conduct communion to conserve resources; beginning April 3, Communion will be served by intinction during the early worship services.
- Vision – The Committee will lead the development of a WPC strategic plan and is looking for volunteers to join the team.

**Old Business** - Session discussed potential scheduling dates in April for a Session planning meeting. Mark Cooper will relay these dates to Kevin Snowden.

**Pastor's Report** – Rev. DeLeon reported that she begins attending the Micah group next Tuesday. She also reported having received the peacemaking grant from Presbytery and will be going to Guatemala.

**Upcoming Meetings** – The next Stated Meeting of Session, April 26, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 8:49 p.m.



Acting Clerk of Session  
Randy Moore

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April 26, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, April 26, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastors Reverend Helen P. DeLeon and Reverend Caressa Murray;
- Active Elders Arland Actkinson, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Marshall Godwin, Chris Kidwell, Kimberly Glaus-Late, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Andy Posluszny, Frank Rix, Kevin Snowden, and, Jimmy Spivey.

Active Elders Carl Allen and Shallon Barboza were excused.

Treasurer Pat Koester was also present.

The **Session elected** Randy Moore as Acting Clerk of Session for this meeting. A quorum was declared present and the Agenda for the meeting, as amended, was approved.

Mark Cooper introduced Presbytery Stewardship Committee representative, Jim Taylor. Session members related Presbytery ministries they appreciate. Jim asked if WPC would be interested in hosting Presbytery meeting on October 20, 2012. Mr. Taylor requested financial commitment form be submitted to Presbytery by July 2011. Mr. Taylor explained that Per Capita funds go to General Assembly, while the Benevolence funds go to Presbytery.

**New Members** – Engaging Committee representative John Jordan introduced four prospective members. The **Session voted to receive into membership**, by letter of transfer, Brenda and Ken Emery. The **Session voted to receive into membership**, by reaffirmation of faith, Margaret and Bob Harris.

The **Session voted to approve** the minutes of the March 22, 2011 Session meeting, as amended.

The Session received the Treasurer's Report.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of March 22, 2011	674	378	
Gains			
Transfer of Letter	+ 1	+ 1	D Montgomery
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 0	- 0	
Death	- 0	- 0	
Membership as of April 26, 2011	675	379	
Baptized persons who've not made Professions of Faith	109		
Total children, youth and adults	784		

### Births

- Alison Mae Barboza, daughter of Shallon & Al Barboza (little sister of Zachary) was born April 13, 2011.
- Preston Scott Hermstein, son of Jennifer & Scott Hermstein (little brother of Logan) was born March 21, 2010.

**Memorial Service** – A memorial service was held for Larry Phillion on March 25, 2011, with Rev. Helen DeLeon presiding.

### New Business

- The **Session voted to approve** two letters of transfer:

- Julie Yencharis to United Methodist Church, Kerrville, Texas; and,
- John Knight to Second Presbyterian, Indianapolis, Indiana.
- The **Session voted to approve** the following baptisms:
  - Jonathan Wayne Rodgers, born May 20, 2010; son of members Ashley & David Rodgers.
  - Preston Scott Hermstein, born March 21, 2011; son of Jennifer & Scott Hermstein.
  - Judd Wingate Smith, born November 10, 2010; son of Kristin Stewart Smith & Bryan Wingate Smith, little brother of Chloe Michelle Smith (grandparents are Ken & Lori Smith and Ken & Connie Stewart).
- The **Session voted to call** a Special Session Meeting for Sunday, May 15, 2011, at 9:45 a.m., for the purpose of examining the five 2011 confirmation students and receiving them into membership.
- The **Session voted to elect** Arland Actkinson as Nominating Committee Vice Chair and Kathy Braeuer to serve on the Nominating Committee. The Nominating Committee needs five representatives from WPC ministries.

### **Team/Committee Reports**

- Buildings & Grounds – The Sanctuary and Administration buildings were professionally treated for termites. B&G committee will file a project report to document lessons learned in replacing the Sanctuary ceiling lights.
- Care – The Senior Ministry Team “Phone a Friend” committee met on April 4. This is a call reassurance program for our seniors and will begin soon. A basic form has been created for interested seniors to complete. There will also be a training session for volunteers.
- Christian Nurture
  - Adult Ministry – The Women’s Retreat sub-committee has reported that bake sales in April exceeded the \$350 obtained in March.
  - Youth Ministry – The **Session voted to approve** solicitations of donations from the congregation on Sunday June 19 (mission commissioning service) to help cover the costs of the summer mission trip to New Mexico.
  - Children Ministry – Planning is progressing on Marshall Godwin and Michelle Dupont project to renovate the playground with their respective Boy Scout and Girl Scout troops. Vacation Bible School will occur June 12-16 from 6:15-8:30; dinner at 5:30. The 2011 VBS theme is “Shake It Up.”
- Communications – Pictures that may be submitted for the WPC newsletter must conform to a specific format. Joyce Sens can supply the format requirements.
- Fellowship – Several other churches and area communities are being asked to participate and help host the October 28-30 Story Telling Event.
- Mission – New Adult Sunday School classes begin in May. The committee would like to see more of our Active Elders in attendance.
- Outreach – The committee is planning a WPC parade entry or booth in the Friendswood July 4 Independence Day celebration.
- Personnel – Performance feedback will be provided to the church staff April 28.
- Stewardship & Finance – A Stewardship luncheon is scheduled for Sunday, October 23. Church Finance policies and Special Fund oversight committee assignments will be forwarded to Session members for review and approval at the May Session meeting.
- Worship – The committee thanks all who supported the recent Sanctuary repair, Lenten lunches, and Holy Week activities.
- Vision – The committee will lead the development of a WPC strategic plan and is looking for volunteers to join the team.

**Old Business** – Kevin Snowden discussed results of the Session meeting to advance the previous Session improvement topics. Session members agreed to meet at 6:00 pm prior to the May 24 Session meeting.

**Pastors' Reports** – Rev. DeLeon reported that she will be going to Guatemala August 21-28. Rev. Mark Cooper will take vacation to perform his son's May 16 wedding.

**Upcoming Meeting**

- The next Stated Meeting of Session is May 24, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer.



Acting Clerk of Session  
Randy Moore

May 15, 2011  
Church Parlor

The **Session of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, May 15, 2011, in the Parlor, to examine and consider the Confirmation Class of 2011 for membership. The meeting was opened with a devotion and prayer led by the Moderator, Reverend Helen P. DeLeon, at 9:45 a.m.

The following members of Session were present:

- Associate Pastor Reverend Helen P. DeLeon;
- Associate Pastor Reverend Caressa Murray;
- Active Elders Arland Actkinson, Shallon Barboza, Marshall Godwin, Chris Kidwell, Randy Moore, Kevin Snowden, and Jimmy Spivey.

Also in attendance were:

- Gene Fisseler, Clerk of Session;
- Confirmation Class mentors Lynn Godwin, Diane Kane, Sandy Murphy, and Dennis Waehner; and,
- Several of the Confirmands' parents.

A quorum was declared.

The Moderator turned the floor over to Rev. Murray who introduced five members of WPC's 2011 Confirmation Class. After Caressa's brief description of the Confirmation Class process and the order of the day, Elders broke into smaller groups and met with the Confirmands and spent some time reviewing their statements of faith, discussing the confirmation class experience, considering the impact of the process on class members, and contemplating the gifts the Confirmands bring to WPC and to the greater church. The Session reconvened as the committee of the whole. The Session voted to affirm its earlier electronic vote to approve the baptism of Jamie Marley. Rev. DeLeon posed the questions required of new members and upon hearing their answers, the **Session voted to receive into full membership** of Webster Presbyterian Church by affirmation of faith the following:

- Marco Balletto
- Alexis McNeill
- Jamie Marley (contingent upon her baptism)
- Nadia Posluszny
- Jonathan Snowden

The church's newest members were congratulated and thanks were offered to Rev. Murray and the mentors.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer by Dennis Waehner at 10:15 a.m.

  
Clerk of Session  
Gene Fisseler

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May 24, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, May 24, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastors Reverend Helen P. DeLeon and Reverend Caressa Murray; and,
- Active Elders Carl Allen, Arland Actkinson, Shallon Barboza, Jennifer Carr, Courtenay Clifford, Marshall Godwin, Chris Kidwell, Kimberly Glaus-Late, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Active Elders Kathy Braeuer, Lonnie Fogle, Tim Murray and Andy Posluszny were excused.

Treasurer Pat Koester was also present.

The Session elected Randy Moore to serve as Acting Clerk of Session. A quorum was declared present and the agenda for the meeting, as amended, was approved.

The **Session voted to approve** the minutes of the April 26, 2011, Session meeting, as amended. The **Session voted to approve** the minutes of the May 15, 2011, Session meeting.

The Session received the Treasurer's Report.

The Acting Clerk circulated a "thank you" note received from Bill Kibikas. The note gave thanks to the WPC congregation for use of Fellowship Hall for AARP Tax-Aide counselors.

**Statistical Report**

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of April 26, 2011	675	379	
Gains			
Transfer of Letter	+ 4	+ 2	Robert/Margaret Harris, Ken/Brenda Emery
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 5	+ 1	A McNeill, M Balletto, N Posluszny, J Snowden, J Marley (+1 family)
Losses			
Transfer of Letter	- 2	- 2	J Yencharis, J Knight
Removal from Roll	- 0	- 0	
Death	<u>- 0</u>	<u>- 0</u>	
Membership as of May 24, 2011	682	380	
Baptized persons who've not made Professions of Faith	107		Removed Confirmands McNeill, Balletto, Posluszny, Snowden confirmed as members; added Smith and Rodgers who were baptized.
Total children, youth and adults	789		

**Baptisms**

- Judd Wingate Smith, born November 10, 2010, son of Kristin Stewart Smith & Bryan Wingate Smith, was baptized on May 15, 2011.
- Jamie Allison Marley was baptized on May 15, 2011.
- Jonathan Wayne Rodgers, born May 20, 2010, son of Ashley & David Rodgers, was baptized May 22, 2011.

**Memorial Services**

- A memorial service was held for Mary Nugent on May 6, 2011, with Rev. Mark Cooper presiding.
- A memorial service was held for Susan Saibara on May 10, 2011, with Rev. Mark Cooper presiding.

**New Business**

- The **Session voted to approve a motion for WPC to host the October 20, 2012, Presbytery of New Covenant meeting.** Planning committee assignments will be made in January 2012. Rev. Mark Cooper will notify Jim Taylor of the WPC offer to host the meeting in our facilities.
- The Session discussed the recently ratified change in the Presbytery USA book of order. The change removes an amendment stipulating "fidelity in marriage and chastity in singleness" as a qualification for ordination. Suggestions were made to offer the WPC congregation opportunities to discuss the implications of this change. Rev. Cooper will contact General Presbyter Mike Cole and arrange a discussion with the congregation.

- The Session discussed the status of WPC long range planning. Vision Team Elder Kimberly Glaus-Late will follow-up with Elder Tim Murray on suggestions to develop a WPC business plan to improve Session effectiveness when the long range plans are put into action.
- The **Session voted to approve** a letter of transfer for the Scott & Stacie Bemis family membership to University Presbyterian, in Baton Rouge, Louisiana.
- The Session **voted to elect** Shallon Barboza, Jennifer Carr, and Kevin Snowden as Commissioners for the June 11, 2010, Presbytery meeting in Spring Branch.
- The Session **approved a motion** for Joan McMillan to send a "thank you" note to members who've cleaned up the WPC gardens.

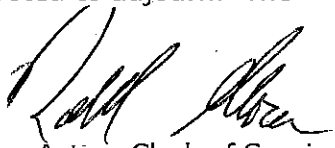
### Team/Committee Reports

- Christian Nurture
  - Adult Ministry – The committee is planning the Fall 2011 Adult education programs. Two new covenant groups have formed.
  - The **Session voted to approve** Pastor Murray to conduct communion during the youth mission trip.
  - Children Ministry – Marshall Godwin and Michelle Dupont project to renovate the playground with their respective Boy Scout and Girl Scout troops is on hold. Possible work date is late July or early August. Need volunteers for nursery and teaching Children's Chapel.
- Fellowship – Committee hosted a potluck luncheon in May.
- Mission – There are two Habitat for Humanity build dates in May. The Committee is meeting with McWhirter school staff to assess potential needs WPC can support. A site visit to a church which supports the Family Promise program is planned for May 16.
- Personnel – Church staff performance reviews are in progress.
- Stewardship & Finance – The **Session voted to table the motion** to approve the updated WPC Financial Policies, with the acceptance of the responsible committee assignments. Jimmy Spivey will give to Carl Allen the materials concerning a 1% increase in benevolence giving for consideration in the WPC Mission budget. Jim Taylor, Presbytery Stewardship Committee member, provided these materials last month.
- Vision – Contact Kimberly Glaus-Late if you are ready for active involvement in moving forward with the strategic planning activity.

**Pastors' Reports** – Rev. Murray reported that she will be performing a wedding in Dallas during the May 28 weekend.

**Upcoming Meetings** – The next Stated Meeting of Session is June 28, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer.

  
Acting Clerk of Session  
Randy Moore

June 26, 2011  
Church Parlor

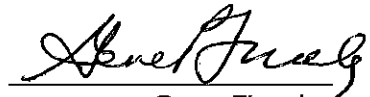
The **Session of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, June 26, 2011, in the Church Parlor.

In attendance were: Moderator Reverend Mark Cooper, Reverend Helen P. DeLeon, and Elders Arland Actkinson, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, John Jordan, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Andy Posluszny, and Frank Rix.

The Moderator opened the meeting with prayer at 9:50 a.m.

The Personnel Committee advised the Session of a personnel matter and made its recommendation regarding appropriate action going forward. The Committee sought the counsel and blessing of the Session. It was determined that the Committee and Head of Staff would proceed in thoughtful and compassionate manner.

The business of the meeting having been accomplished, the meeting was adjourned by the Moderator at 10:40 a.m.



Gene Fisseler  
Clerk of Session

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June 28, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, June 28, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastor Reverend Helen P. DeLeon; and,
- Active Elders Carl Allen, Shallon Barboza, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Chris Kidwell, Kimberly Glaus-Late, Jim Magnant, Randy Moore, Joan McMillan, Nina Moede, Randy Moore, and Frank Rix.

Associate Pastor Reverend Caressa Murray and Active Elders Arland Actkinson, Kathy Braeuer, Marshall Godwin, Andy Posluszny, Kevin Snowden, and Jimmy Spivey were excused.

Clerk of Session Gene Fisseler was also present.

A quorum was declared present and the Agenda for the meeting, as amended, was approved.

**New Members** – The Moderator turned the floor over to Elder Barboza who introduced prospective new members Kristina & Tony Hearn and their baptized children Maria and Nathan. After the Session learned a bit about the Hearn's who were introduced to the Session members present, Rev. Cooper asked a series of questions regarding their faith and commitment to the church. Being satisfied with their answers, the **Session voted to receive** Kristina & Tony Hearn, by reaffirmation of faith, into full membership of Webster Presbyterian Church.

The **Session voted to approve** the minutes of the May 24 2011, Stated Session meeting, as amended.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of May 24, 2011	682	380	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	Bemis previously removed
Removal from Roll	- 0	- 0	
Death	<u>- 4</u>	<u>- 1</u>	Marsh, Kane, McAfee, Burchsted
Membership as of June 28, 2011	678	379	
Baptized persons who've not made Professions of Faith	108		(+1) Hermstein
Total children, youth and adults	786		

**Baptism** – Preston Scott Hermstein; born March 21, 2011, son of Jennifer & Scott Hermstein and brother of Logan Hermstein; was baptized June 26, 2011, with Rev. Helen DeLeon officiating.

### Weddings

- Amber Blasingame & Michael Waehner were married June 25, 2011, at Webster Presbyterian Church in a service officiated by Rev. Catherine Putnam-Netto.
- Nikki Oakes & Tom Shields were married June 25, 2011, in an offsite service officiated by Rev. Helen P. DeLeon.

**Wedding vows renewed** – Elaine & Mike Lapka renewed their wedding vows in an offsite ceremony officiated by Rev. Helen P. DeLeon.

**Deaths** – The following long-time church members joined the Roll Triumphant:

- Emily Marsh on May 28, 2011
- Vernon Kane on May 29, 2011
- Clint McAfee on June 16, 2011
- Marilyn Burchsted on June 17, 2011

**Memorial Services** – Memorial services were held at the church for the following:

- Emily Marsh with Rev. Mark L. Cooper presiding, on May 31, 2011
- Vernon Kane with Rev. Helen P. DeLeon presiding, on June 2, 2011
- Clint McAfee with Rev. Helen P. DeLeon presiding, on June 18, 2011
- Marilyn Burchsted with Rev. Helen P. DeLeon presiding, on June 28, 2011

**New Business – The Session voted to:**

- **Elect Gene Fisseler** to serve as Clerk of Session in 2011;
- **Approve taking action** via telephone and electronic mail (email) during 2011 on matters that may come to its attention between Stated Meetings and that are suitable for such informal action, which action will be ratified at the subsequent Stated Meeting;
- **Review and approve minutes of Congregational meetings** on behalf of the Congregation in 2011;
- **Ratify the electronic vote** conducted since the previous Stated Meeting of Session, approving the following individuals to serve on the Nominating Committee:
  - Arland Actkinson, Nominating Committee Vice Chair
  - Jamee Wilson, Board of Deacons
  - Kim Harano and Judy Ota, Congregation
  - Kathy Braeuer and Jeanette Chase, Session
  - Catherine Spivey, Youth;
 and,
- The **Session voted to adopt** those portions of the current 2009/2011 PCUSA Book of Order Form of Government to serve as WPC's transitional operating manual until WPC develops and adopts new policies, in whole or in part, to address those areas which the new 2011/2113 Form of Government, which becomes effective July 10, 2011, and provides local congregations latitude to establish and set its own policies.

**Team/Committee Reports**

- Buildings & Grounds – Installation of a new roof for the Fellowship Hall is being investigated.
- Care of Members – The committee was commended for its efforts to host four memorial services during the past month.
- Christian Nurture
  - Youth Ministry – The **Session voted to approve** Caroline Brazzel to serve as a female adult sponsor on the Synod Youth Workshop trip.
  - Children's Ministry – The Committee reported that Vacation Bible School 2011 was a roaring success with almost 50 children participating, 60 volunteers involved, and a check in the amount of \$473.37 presented to Living Waters.
- Communication – Chuck Moede and Dennis Waehner are updating the church website.
- Fellowship – Remaining cookbooks are being used in gift baskets. A new refrigerator has been installed in the church kitchen.
- Mission – The Session should prayerfully prepare itself for a proposal from the Committee to commit the congregation to support of Family Promise.
- Personnel – The committee announced that Church bookkeeper Shannon King resigned. For her long service to WPC, she was placed on administrative leave for three months, she was paid for as yet unused 2011 vacation time, and the church will continue to cover the cost of her insurance coverage for three months.
- Stewardship & Finance – The Treasurer's report indicates that church expenditures are slightly ahead of revenues for the year through May 31. The **Session voted to approve** the Committee's proposed assignment of responsibility to certain committees to monitor and manage exchange and designated accounts.
- Vision – The Session was presented a brochure regarding Future Story, a Presbytery of New Covenant program including two facilitated on-site congregational meetings, for consideration.
- Welcoming – The Committee is taking a break for the summer.
- Worship & Music – Plans for Lunar Communion are underway for Sunday, July 17.

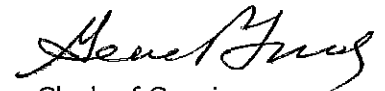
**Old Business** – Elders Shallon Barboza and Jennifer Carr shared their reflections on the most recent Presbytery meeting which they attended.

**Pastors' Reports:**

- Rev. Murray is in New Mexico leading our Senior High Mission Trip and she will be on vacation from July 26 through August 2.
- Rev. DeLeon will be out on continuing education leave/vacation July 24-28, busy with family business August 9-11, and participating in the CEDEPCA trip to Guatemala from August 21 through 28.
- Rev. Cooper reported on a newly published book, Apostles for Apollo, for which he – along with others currently or formerly associated with the church – were interviewed.

**Upcoming Meeting** – The next Stated Meeting of Session is July 26, 2011, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:10 p.m.



Clerk of Session  
Gene Fisseler

July 3, 2011  
Church Parlor

The **Session of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, July 3, 2011, in the Parlor to receive new members. The meeting was opened with prayer led by the Moderator, Reverend Mark Cooper, at 9:45 a.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastor Reverend Helen P. DeLeon;
- Active Elders Arland Actkinson, Shallon Barboza, Jennifer Carr, Courtenay Clifford, Kimberly Glaus-Late, Chris Kidwell, Joan McMillan, Tim Murray, Kevin Snowden, and Jimmy Spivey.

Elder Shallon Barboza introduced Jennifer & Eric Flinn along with their sons, Taylor and Tracen, a family expressing interest in becoming part of Webster Presbyterian Church. The family was introduced to the Elders present, shared about themselves, and answered the questions put before them by the Moderator. Both boys intend to be baptized at WPC. A vote was called and the **Session voted to receive Jenny & Eric Flinn**, by reaffirmation of faith, into full membership of Webster Presbyterian Church.

The business of this Called Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer led by Pastor DeLeon at 10:05 a.m.



Acting Clerk of Session  
Andy Posluszny

July 26, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, July 26, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Active Elders Carl Allen, Arland Actkinson, Shallon Barboza, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Jim Magnant, Nina Moede, Randy Moore, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Pastors Helen P. DeLeon and Caressa Murray along with Active Elders Kathy Braeuer, Marshall Godwin, Chris Kidwell, Joan McMillan, Tim Murray, and Andy Posluszny, were excused.

Treasurer Pat Koester and Clerk of Session Gene Fisseler were also present.

A quorum was declared present and the Agenda for the meeting, as amended, was approved.

The **Session voted to approve** the minutes of the following meetings:

- June 28, 2011, Stated Meeting of Session meeting; and,
- July 3, 2011, Called Meeting of Session.

**New Business** – The **Session voted to approve the following baptisms:**

- Taylor Flinn, born August 13, 2001, son of Jennifer & Eric Flinn; and,
- Tracen Flinn born June 16, 2011, son of Jennifer & Eric Flinn.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of June 28, 2011	678	379	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 4	+ 2	Flinns, Hearn
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 0	- 0	
Death	- 0	- 0	
Membership as of July 26, 2011	682	381	
Baptized persons who've not made Professions of Faith	112		(+4) Flinns, Hearn
Total children, youth and adults	794		

### Baptisms

- Taylor Flinn, born August 13, 2001, son of Jennifer & Eric Flinn, was baptized on July 17, 2011, with Reverend Mark Cooper officiating; and,

- Tracen Flinn born June 16, 2011, son of Jennifer & Eric Flinn, was baptized on July 17, 2011, with Reverend Mark Cooper officiating.

### **Team/Committee Reports**

- Buildings & Grounds – HVAC repairs are needed in Bouton Hall, the Fellowship Hall, and the Sanctuary building.
- Care of Members – The Senior Ministry Team has tentatively set its Christmas luncheon for Tuesday, December 20, in Bouton Hall and the committee hopes to line up the Notables, the Bay Area Symphony League chorus, as the entertainment.
- Christian Nurture – Rally Day, set for Sunday, September 11, will kick off the Fall offering of Sunday morning Christian Education and serve as the backdrop for our annual Ministry Fair.
  - Adult Christian Education – With two new small groups formed in 2011, our Covenant program continues to flourish.
  - Youth Ministry – The Youth Mission Trip to the Navajo Nation was an unqualified success – with only one of the highlights being the construction of a solar-powered outhouse.
- Mission – The Committee will present its long-awaited proposal for WPC to participate with Family Promise. For the upcoming school year, the congregation will collect school supplies for neighbor, McWhirter Elementary School.
- Personnel – Until the church bookkeeper position is filled, our treasurer will fulfill the bookkeeper's duties, which during the interim are expected to require two days a week.
- Stewardship & Finance – The fall stewardship campaign luncheon is set for October 23. The **Session voted to approve and adopt the committee's revised financial policies.**
- Worship & Music – The committee met in retreat on July 9 to discuss ways of igniting the congregation to serve Christ and to share our faith with others through dynamic worship.

### **Pastors' Reports**

- Rev. DeLeon is leading a group trip to Guatemala with CEDEPCA in August as part of the organization's 25<sup>th</sup> anniversary.
- Rev. Cooper will be traveling to a gathering of the Network of Biblical Storytellers in August.

### **Upcoming Meeting**

- The next Stated Meeting of Session is August 23, 2011, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 8:20 p.m.



Clerk of Session  
Gene Fisseler

August 23, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) Session convened a Stated Meeting** on Tuesday, August 23, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:00 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastor Reverend Caressa Murray; and
- Active Elders Carl Allen, Arland Actkinson, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Chris Kidwell, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Andy Posluszny, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Associate Pastor Reverend Helen P. DeLeon and Active Elder Marshall Godwin were excused.

Treasurer Pat Koester, Clerk of Session Gene Fisseler, and members of the Mission Committee Jackie Allen, Kaylin Dupree, Laura Grady, John Grady, and James Kinzler were also present.

A quorum was declared present and the Agenda, as amended, for the meeting was approved.

The **Session voted to approve** the minutes of the July 26, 2011, Stated Meeting of Session.

**Mission Report** – In accordance with the amended agenda, the Mission Committee report was taken up to accommodate the visitors. The **Session approved the motion** for Webster Presbyterian Church to affiliate with Family Promise of Clear Creek as a Participating Host Congregation contingent upon the satisfactory resolution of the following items:

- Legal review of the Family Promise covenant; and,
- Investigation of potential applicability of city, county and state ordinances/regulations.

#### **New Business**

- The **Session voted to approve** the baptism of Noel Truman Braeuer, born November 14, 2010, son of Marisa & Nathaniel Braeuer, grandson of Kathy & Harry Braeuer.
- The **Session voted to elect** Jennifer Carr, Kimberly Glaus-Late, and Joan McMillan to serve as Commissioners to the Special Called Meeting of the Presbytery of New Covenant on Tuesday, August 30, at 1:00 p.m. at Faith Presbyterian Church, Baytown.

#### **Statistical Report**

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of July 26, 2011	682	381	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			

Transfer of Letter	- 0	- 0	
Removal from Roll	- 0	- 0	
Death	<u>- 2</u>	<u>- 0</u>	McDonald, Willcott
Membership as of August 23, 2011	680	381	
Baptized persons who've not made Professions of Faith	112		
Total children, youth and adults	792		

**Wedding** – Lauryn Douglas (NM) & David Peevehouse (NM) were married August 5, 2011 with Rev. Helen P. DeLeon officiating.

#### Deaths

- Bob Willcott died July 28, 2011
- Linda McDonald died August 22, 2011

#### Team/Committee Reports

- Buildings & Grounds – Bouton Hall HVAC repair is underway. Due to extensive landscape irrigation, an \$800 water bill was incurred.
- Care of Members – The Committee looks forward to the upcoming Called Congregational Meeting and the election to fill three open seats on the Board of Deacons.
- Christian Nurture – Rally Day plans are moving forward satisfactorily.
  - Adult Ministry – The Committee will bring a motion for a fundraiser to the September meeting.
  - Children's Ministry – The Committee reported that there is a need for teachers at the elementary level.
- Fellowship – The Committee reported that it had just completed a week of cleaning – Bouton Hall, Fellowship Hall, and the Kitchen.
- Personnel – The Committee is working on policy updates.
- Stewardship & Finance – A first cut at a 2012 budget will be reviewed at the September meeting.
- Vision – The Committee shared its findings on certain items regarding Presbytery's Future Story requested by Session members at the August meeting.

#### Pastors' Reports

Rev. DeLeon is in Guatemala with CEDEPCA. Rev. Murray will be out next Sunday attending her son's baptism. Rev. Cooper reported on his recent participation in a biblical storytelling conference.

#### Upcoming Meeting

- The next Stated Meeting of Session is September 27, 2011, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:00 p.m.

  
Clerk of Session  
Gene Fissler

August 28, 2011  
Church Sanctuary

The **Congregation of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, August 28, 2011, in the Church Sanctuary. The Moderator, the Reverend Mark Cooper, opened the meeting with prayer at 12:10 p.m.

Clerk of Session Gene Fisseler served as secretary and declared a quorum.

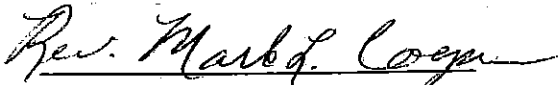
The Moderator stated the purpose and agenda for the meeting: to receive a report from the Nominating Committee and to elect three members to the Board of Deacons, Class of 2013.

Nominating Committee Chair, Andy Posluszny, reported on the Committee's work and commended its efforts. The members of the Nominating Committee were acknowledged by the Congregation.

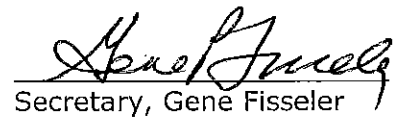
The Chair placed the following names in nomination to serve on the Board of Deacons – Sherwin Bigueras, Phyllis Koenig, and Tom Writer.

The Moderator asked for additional nominations from the floor. There were none for any of the positions. There was a motion made to end nominations and elect the entire slate of nominees by acclamation. The motion was seconded and the Congregation elected the nominees by acclamation.

The business of the meeting having been accomplished and upon a motion made, seconded, and passed, the Moderator thanked the committee for its work and adjourned the meeting with prayer at 12:25 p.m.



Moderator, Reverend Mark Cooper



Secretary, Gene Fisseler

September 18, 2011  
Church Library

The **Session of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, September 18, 2011, in the Church Library.

In attendance were: Moderator Reverend Mark Cooper, Associate Pastor Reverend Helen P. DeLeon, Associate Pastor Reverend Caressa Murray and Elders Arland Actkinson, Shallon Barboza, Jennifer Carr, Courtenay Clifford, Kimberly Glaus Late, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Ken Snowden, Jimmy Spivey, and Frank Rix.

The Moderator opened the meeting with prayer at 12:30 p.m.

The **Session elected** Courtenay Clifford to serve as Acting Clerk of Session.

Mark Cooper called on Caressa Murray who presented her request to dissolve the pastoral relationship with Webster Presbyterian Church effective November 6, 2011, and announced she has accepted call at the presbytery level as Coordinator of Youth Ministry for the Presbytery of New Covenant.

The Personnel Committee presented the following motion:

- That Session affirm, with regrets, the request of the Rev. Caressa Murray to dissolve the pastoral relationship between herself and Webster Presbyterian Church effective November 6, 2011, while extending to her its best wishes and assuring her of its prayer for God's fullest blessings to rest upon her, her family, and her future ministry;
- That a special meeting of the Congregation be called for October 9 for the purpose of obtaining congregational action on the request to dissolve the pastoral relationship;
- That the Fellowship Committee be requested to prepare a reception for Rev. Murray after services on November 6, her last Sunday with us;
- That a request be issued for a love offering to be received for Rev. Murray, to be given to her on November 6.

**Session voted unanimously to adopt the motion.**

Following a prayer, the meeting was adjourned by the Moderator at 1:00 p.m.

  
 \_\_\_\_\_  
 Courtenay Clifford  
 Acting Clerk of Session

September 27, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, September 27, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:05 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastors Reverend Helen P. DeLeon and Reverend Caressa Murray; and,
- Active Elders Arland Actkinson, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Marshall Godwin, Chris Kidwell, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Andy Posluszny, Kevin Snowden, and Jimmy Spivey.

Active Elders Carl Allen and Frank Rix were excused.

Treasurer Pat Koester and Clerk of Session Gene Fisseler were also present.

A quorum was declared present and the Agenda, as amended, for the meeting was approved.

The **Session voted to approve** the minutes of the following meetings:

- Stated Meeting of Session, August 23, 2011;
- Called Meeting of the Congregation, August 28, 2011; and,
- Called Meeting of Session, September 18, 2011.

**Treasurer's Report** – The Session received the Treasurer's report. The **Session elected** Nancy Spivey to serve the church as Assistant Treasurer.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of August 23, 2011	680	381	
Gains			
Transfer of Letter	+ 1	+ 1	Correction of database
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 0	- 0	
Death	<u>- 2</u>	<u>- 1</u>	L Peugh, D Liles
Membership as of September 27, 2011	679	381	
Baptized persons who've not made Professions of Faith	113		(+1) Martin
	792		

### New Business

- The **Session voted to elect** Shallon Barboza, Nina Moede, and Kevin Snowden to serve as Commissioners to the Stated Meeting of the Presbytery of New Covenant on Saturday, October 23, at Clear Lake Presbyterian Church.
- After due process by the Rolls Committee, the **Session voted to remove certain names** as members from the active rolls of the church. See the list attached to these minutes.
- Representatives of the Stewardship & Finance Committee presented a pro forma budget for 2012 based on input from Session committees. It will serve as the basis for the stewardship discussion on Sunday, October 23.
- **Session approved the annual silent auction** hosted by the Philanthropic Educational Organization (PEO, a non-profit organization benefiting women in the U.S., whose local chapter membership roll includes WPC members Lisa Haws, Linda Thomas, and Diane Kane) in the Fellowship Hall on October 9, open to the public from 10 am 'til 2 pm and benefitting six philanthropies that include: PEO's two-year women's college, Cottey College; PEO Educational Loan Fund; PEO International Peace Scholarship Fund; PEO Program for Continuing Education; PEO Scholar Awards; and, PEO STAR Scholarship.
- The Session heard a proposal from Rev. Cooper regarding construction of a small chapel on the WPC campus. Formation of a team to perform a feasibility study was tabled indefinitely.

**Birth** – Jacob Noah Turverey was born September 26, 2011, to proud parents Maria & Jeff Turverey.

**Baptism** – Preston Hollow Presbyterian Church Clerk of Session Susan Swinson reported that on June 26, 2011, Sabrina Grace Martin, born June 17, 2010, daughter of Jennifer & Joe Martin, was baptized at the infant's grandparents' church (PHPC).

**Wedding** – Diana Marella (NM) & Jason Baisden (NM) were married Saturday, September 24, 2011, at Webster Presbyterian Church by Rev. Helen P. DeLeon.

#### Deaths

- Elizabeth Peugh died September 19, 2011.
- Diana Liles died September 22, 2011.

#### Memorial Services

- A memorial service was held August 27, 2011, for Linda McDonald; officiated by Rev. Mark L. Cooper.
- A memorial service was held September 23, 2011, for Elizabeth Peugh; officiated by Rev. Helen P. DeLeon.
- A memorial service was held September 26, 2011, for Diana Liles; officiated by Rev. Mark L. Cooper.

#### Team/Committee Reports

- Buildings & Grounds – It was happily announced that the Bouton Hall air conditioning system repairs are completed.
- Care of Members – The Senior Ministry luncheon attendance exceeds 50. The Deacons supported three memorial services within a month.
- Christian Nurture
  - Adult Ministry – Session approved a fundraiser sponsored by one of the church's covenant groups to benefit a church member, which will include selling tickets in the Narthex on Sundays, November 6 and 13, for a drawing for "A Patriot's Quilt" which has been created by the covenant group in honor of WPC member and veteran Steven Schulz and in celebration of the Family Caregivers Act of 2011.
  - Youth Ministry – The Committee gave serious consideration to the inquiry from the Worship & Music Committee to rearrange the Sunday morning worship and church school hours. A response was respectfully submitted to Worship & Music.
  - Children's Ministry – The playground projects initiated over the summer are now completed.
- Communication – Two new members have joined the Committee.
- Fellowship – About 100 individuals attended the Annual Shrimp Boil at Timber Cove.
- Mission – All of Session's questions regarding the Family Promise proposal have been satisfactorily addressed and the Committee will pursue execution of an agreement with this mission organization.
- Personnel – The **Session approved** two policies brought by the Personnel Committee: the **Time Sheet Policy** with paragraph L being amended with language to reflect that falsification of a time sheet is cause for "discipline up and including" immediate termination of employee, and the **Personnel File Policy**.
- Stewardship & Finance – The annual stewardship luncheon will be hosted on Sunday, October 23.
- Vision – Two dates have been confirmed to convene Future Story meetings, facilitated by Presbytery staff. The meeting dates and times are Saturday, November 5, from 8:30 a.m. 'til noon, and Sunday, November 20, from 2:00 'til 5:00 p.m.
- Worship & Music – The Committee will be holding a series of meetings to explore new forms of worship that may be explored at WPC.

**Old Business** – The Session received a report from the Called Meeting of Presbytery from Commissioner Kim Glaus-Late, Jennifer Carr, and Nina Moede.

**Upcoming Meeting**

- The next Stated Meeting of Presbytery of New Covenant is Saturday, October 22, 2011, at Clear Lake Presbyterian Church.
- The next Stated Meeting of Session is October 25, 2011, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:30 p.m.



Clerk of Session  
Gene Fisseler

October 9, 2011  
Church Sanctuary

The **Congregation of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, October 9, 2011, in the Church Sanctuary. The Moderator, the Reverend Mark Cooper, opened the meeting with prayer at 12:05 p.m.

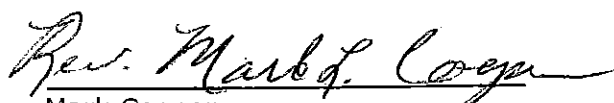
Dennis Waehner was appointed acting clerk and a quorum was declared present.

The Moderator stated the purpose and the agenda for the meeting: to receive the resignation of Associate Pastor Caressa Murray. of Youth Ministry for the Presbytery of New Covenant.

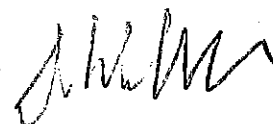
The moderator reported that the Murray's family situation has changed as it is expecting a second child. She has requested to dissolve the pastoral relationship with Webster Presbyterian Church effective November 6, 2011, and announced she has accepted call at the presbytery level as Coordinator.

It was moved that the congregation accept Reverend Murray's resignation with our thanks for her service and with our love and support. The motion was seconded and passed.

The business of the meeting having been accomplished, the meeting was adjourned by the Moderator at 12:15 p.m. with prayer.



Mark Cooper  
Moderator



Dennis Waehner  
Acting Clerk of Session

October 25, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting** on Tuesday, October 25, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 7:05 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastors Reverend Helen P. DeLeon and Reverend Caressa Murray; and
- Active Elders Carl Allen, Arland Actkinson, Shallon Barboza, Kathy Braeuer, Jennifer Carr, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Chris Kidwell, Nina Moede, Tim Murray, Andy Posluszny, Frank Rix, Kevin Snowden, and Jimmy Spivey.

Active Elders Marshall Godwin, Jim Magnant, Joan McMillan, and Randy Moore were excused.

Treasurer Pat Koester, Music Director Glenn Foster, and Clerk of Session Gene Fisseler were also present.

A quorum was declared present and the Agenda, as amended, for the meeting was approved.

**Special Worship & Music request** – The **Session voted to approve the execution** by the Worship & Music Committee of a contract on behalf of WPC to host a concert by contemporary Christian musical artists Wayne Watson and Steve Green on Friday, December 9, with WPC providing the facility, volunteers, production, inside promotion, and snacks/meals for the artists, with general admission of \$20 per person and VIP admission of \$35 per person contingent on (1) satisfactory legal review of the contract and (2) making satisfactory alternative arrangements for a wedding rehearsal already on the calendar for that evening.

The **Session voted to approve** the minutes of the following meetings:

- Stated Meeting of Session, September 27, 2011; and,
- Called Meeting of the Congregation, October 9, 2011.

**Treasurer's Report** – The Session received the Treasurer's report.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of September 27, 2011	679	381	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 80	- 50	Membership Review Team
Death	- 2	- 1	G Lawson, S Schulz
Membership as of October 25, 2011	597	330	
Baptized persons who've not made Professions of Faith	86		(-29) Membership Review Team; (+2) for Eaves &

Total children, youth, and adults 683

### Baptisms

- Eric Mitchell Eaves, born January 7, 2000, son of Christy Wilcox, was baptized on Sunday, October 23, 2011, by Reverend Caressa Murray.
- Aiden Raynor Wilcox, born August 12, 2010, son of Christy & William Wilcox, was baptized on Sunday October 23, 2011, by Reverend Caressa Murray.

**Wedding** – Paula Walter (member) & Calvin Nelson (member) were married on Sunday, October 16, 2011, by Reverend Helen P. DeLeon.

### Deaths

- Grace Lawson passed away on September 26, 2011.
- Steve Schultz was declared dead, date uncertain.

**Memorial Service** – Steve Schulz, October 8, 2011, Reverends Mark Cooper and Helen DeLeon officiating.

### New Business

- The **Session voted to ratify its previous electronic vote** to approve the following baptisms:
  - Eric Mitchell Eaves, born January 7, 2000, son of Christy Wilcox; and,
  - Aiden Raynor Wilcox, born August 12, 2010, son of Christy & William Wilcox.
- The **Session voted to approve the baptism** of Shelby Ann Sheppard, born February 26, 2006, daughter of Sheri & Michael Sheppard.
- The **Session voted to invite the Board of Deacons** to convene a joint meeting with the Session on December 13, 2011.

### Team/Committee Reports

- Buildings & Grounds – The Committee has been studying upgrades to improve the acoustics in the Fellowship Hall.
- Care of Members – New deacons Phyllis Koenig and Tom Writer were welcomed by the Board of Deacons at its last meeting. The recent blood drive was a success with 17 donors participating.
- Christian Nurture
  - Adult Ministry – The Committee reported that there are five active adult Sunday school classes, there are seven active covenant groups, and about 60 attended the Women's Retreat.
  - Youth Ministry – At its last meeting, the Committee was debriefed by Reverend Murray in preparation for her departure from WPC. There is interest in combining the 2012 youth mission trip with a visit to Montreat.
  - Children's Ministry – This Committee also received a download from Reverend Murray prior to her departure.
- Fellowship – Planning for Stewardship luncheon, the WPC Thanksgiving meal, and Reverend Murray's going away reception are underway.
- Mission – The affiliation agreement with Family Promise of Clear Creek was executed on behalf of WPC. Family Promise has hired a Director and an anticipated start date of the program locally is February 2012.
- Personnel – The **Session voted to approve** the Committee's proposed Cell Phone Policy.
- Stewardship & Finance – September proved an income disappointment.

- Vision – To prepare for the November Future Story meetings, Session members were asked to consider the following four questions in advance of the first meeting:
  - 1) What are particular blessings of this congregation for you?
  - 2) What do folks in this community know about/say about this church?
  - 3) What challenges is your congregation facing in the next five years?
  - 4) What do you imagine God's greatest hopes and dreams are for this congregation in the next five years?
- Worship & Music – The **Session voted to approve** the following dates/events for Holy Communion in 2012:

January 8 (first Sunday)	May 6 (first Sunday)	October 7 (first Sunday)
February 5 (first Sunday)	June 3 (first Sunday)	November 4 (first Sunday)
March 4 (first Sunday)	July 22 (Lunar Communion)	December 2 (first Sunday)
April 1 (first Sunday)	August 5 (first Sunday)	December 24 (Christmas Eve)
April 5 (Maundy Thursday)	September 2 (first Sunday)	Women's Retreat (date TBD)

**Old Business** – The Session received a report from the Saturday, October 22, 2011 Stated Meeting of Presbytery of New Covenant.

#### **Upcoming Meeting**

- The next scheduled meetings of Session to participate in the Presbytery-led Future Story program are Saturday, November 5, and Sunday, November 20.
- The next Stated Meeting of Session is December 13, 2011, at 6:30 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:30 p.m.



Clerk of Session  
Gene Fisseler

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November 27, 2011  
Church Sanctuary

The **Congregation of Webster Presbyterian Church (WPC) convened a Called Meeting** on Sunday, November 27, 2011, in the Church Sanctuary. The Moderator, the Reverend Mark Cooper, opened the meeting with prayer at 12:20 p.m.

The congregation voted to elect Dennis Waehner to serve as Clerk Pro Tem for this meeting. A quorum was declared present by the Clerk Pro Tem.

The Moderator stated the purpose and agenda for the meeting: to receive a report from the Nominating Committee and to elect Church Officers, Class of 2014.

Nominating Committee Vice-Chair, Arland Actkinson, introduced the members of the Committee:

- Andy Posluszny, Chair;
- Kathy Braeuer;
- Jeanette Chase;
- Kim Harano;

- Judy Ota;
- Jamee Wilson;
- Catherine Spivey (Youth representative); and,
- Reverend Mark Cooper (ex officio member).

Elder Actkinson reported on the Committee's work and commended its efforts. The members of the Nominating Committee were acknowledged by the Congregation. The Vice-Chair placed the following names in nomination for the positions specified below:

- To serve on the Board of Trustees – Mike Stearns;
- To serve on Session – Dick Brackett, Jimm Cooper, Janis Edwards, Tom Kloves, Ed Tobia, and Carla Yager;
- To serve on Session as Youth Elder – Andrew Stearns;
- To serve on the Board of Deacons – Jill Cooper, Brenda Fixel, Cynthia Floyd, Margaret Harris, Sandy Murphy, Bryan Smith, Sue Thompson, Anne Waehner (two-year term), Janette Johnson (two-year term), and Helen Teegarden (one-year term); and,
- To serve as Youth Deacon – Amanda Bradley.

The Moderator asked for nominations from the floor. There were none for any of the positions. Roy Phillips moved to end nominations and elect the entire slate of nominees by acclamation. The motion was seconded and the Congregation elected the nominees by acclamation.

The business of the meeting having been accomplished and upon a motion made, seconded, and passed, the Moderator adjourned the meeting with prayer at 12:30 p.m.



Moderator, Reverend Mark Cooper



Clerk Pro Tem, Dennis Waehner

December 13, 2011  
Meeting Room

The **Session of Webster Presbyterian Church (WPC) convened a Stated Meeting on Tuesday**, December 13, 2011, in the Meeting Room. The meeting was opened with prayer and a devotional led by the Moderator, Reverend Mark Cooper, at 6:30 p.m.

The following members of Session were present:

- Moderator, Reverend Mark Cooper;
- Associate Pastor Reverend Helen P. DeLeon; and,
- Active Elders Carl Allen, Arland Actkinson, Shallon Barboza, Kathy Braeuer, Courtenay Clifford, Lonnie Fogle, Kimberly Glaus-Late, Chris Kidwell, Jim Magnant, Joan McMillan, Nina Moede, Randy Moore, Tim Murray, Kevin Snowden, and Jimmy Spivey.

Active Elders Jennifer Carr, Marshall Godwin, Andy Posluszny, and Frank Rix were excused.

Treasurer Pat Koester and Clerk of Session Gene Fisseler were also present.

In addition, Liz Clifford, Sandy Dwyer, Carole Kloves, Jeannie Murray, Jeri Terry, and Jamee Wilson, all members of the Board of Deacons, were in attendance to deliver the Board's annual report to Session.

A quorum was declared present and the Agenda, as amended, for the meeting was approved.

**New Members** – The Moderator turned the floor over to Elder Barboza who introduced prospective new members: Monica Glover (an ordained Elder), and her three baptized children – Ben, Ethan, and Princess; Vicki Smith; and, Drs. Heather (an ordained Elder) & Kevin Wooten. After learning a bit about these individuals and being introduced to the Session members present, Rev. Cooper asked a series of questions regarding their faith and commitment to the church. Being satisfied with their answers, the **Session voted to receive the following into full membership of Webster Presbyterian Church:**

- Monica Glover, by affirmation of faith;
- Vicki Smith, by transfer of letter; and,
- Drs. Heather & Kevin Wooten, by reaffirmation of faith.

**Board of Deacons Report** – The Moderator of the Board of Deacons, Jamee Wilson, introduced the Deacons in attendance and gave a brief and helpful overview of the Deacons' operations. The 24 Deacons meet monthly and serve the needs of the congregation through geographical zones. Activities under the purview of the Deacons include:

- Memorial service receptions for members and non-members
- Transportation committee, parking assistance, and blood drives
- Young-At-Heart group trips and events
- Communion element preparation and Prayers for the People
- Preparation of "care" baskets for St. John's Hospital ICU
- Deacon training

After the Deacons present answered questions by the Session, the **Session voted to receive the report with a debt of gratitude to the Board of Deacons for all the good work done in 2011.**

The **Session voted to approve** the minutes of the following meetings:

- Stated Meeting of Session, October 25, 2011; and,
- Called Meeting of the Congregation, November 27, 2011.

**Treasurer's Report** – The Session received the Treasurer's report.

### Statistical Report

	<u>Individuals</u>	<u>Families</u>	<u>Comments</u>
Membership as of October 25, 2011	597	330	
Gains			
Transfer of Letter	+ 0	+ 0	
Reaffirmation of Faith	+ 0	+ 0	
Profession of Faith & Baptism	+ 0	+ 0	
Losses			
Transfer of Letter	- 0	- 0	
Removal from Roll	- 4	- 2	Membership Review Team – J Pomier; 3 Steeles
Death	<u>- 0</u>	<u>- 0</u>	
Membership as of December 13, 2011	593	328	
Baptized persons who've not made Professions of Faith	85		(+2) Sheppard, King; (-3) Pomiers

Total children, youth, and adults 678

### Baptisms

- Shelby Ann Sheppard, born February 26, 2006, daughter of Sheri & Michael Sheppard, was baptized on October 30, by Reverend Caressa Murray.
- Evan Darren King, born August 3, 2011, son of Tacy & Darren King, was baptized on November 27, by Reverend Mark Cooper.
- Tyson Alexander Parmet, born September 2, 2011, son of Mindi & Jason Parmet, was baptized on November 27, by Reverend Mark Cooper.

**Wedding** – Natalie Haskell and David Weekly (non-members) were married on December 10, 2011; Reverend Mark Cooper officiated.

### New Business

- The **Session voted to ratify its previous electronic votes** to approve the following baptisms:
  - Evan Darren King, born August 3, 2011, son of Tacy & Darrell King; and,
  - Tyson Alexander Parmet, born September 2, 2011, son of Mindi & Jason Parmet.
- The Session reviewed a list of 42 names presented by the Membership Review Committee that will be worked to determine if removal from the church rolls is appropriate.
- The **Session voted to ratify its previous electronic vote** to call a Special Meeting of the Congregation following the 11:00 a.m. worship service on Sunday, November 27, for the purpose of electing new church officers.
- The **Session voted to ratify its previous electronic vote** to elect Elder Kimberly Glaus-Late to serve as WPC's Commissioner at the Saturday, December 10, Presbytery of New Covenant Called Meeting.
- The **Session voted to approve a letter of transfer** for Wendy & Carlos Noriega to Grand Lakes Presbyterian Church.
- The **Session voted to endorse former member and Youth Elder Jennifer Paden** to serve as Young Adult Advisory Delegate to the Summer 2012 General Assembly.
- The **Session voted to Call the Annual Meeting of the Congregation** for Sunday, January 22, following the 11:00 a.m. worship service, in the Sanctuary.

### Team/Committee Reports

- Buildings & Grounds – A new contract for janitorial services is in place and other contracts are being reviewed.
- Care of Members – All programs are running smoothly.
- Christian Nurture
  - Adult Ministry – Adult Education program is set through July 2012. Approximately 60 women participated in the Women's Retreat.
  - Youth Ministry – The **Session voted to approved the following Youth fundraisers** in 2012 to support youth conference and mission activities:
    - Junior High Youth to collect offerings after both Sunday morning worship services on Super Bowl Sunday, February 5, to relieve hunger through the Souper Bowl of Caring program with 100% of the proceeds being used locally;
    - Youth to conduct Submarine Sandwich Sale for delivery the morning of February 5, Super Bowl Sunday; and,
    - Youth to host the Sweetheart Dance & Dinner in February.
- Communication – Coco Motley will serve as the "email only" newsletter editor and Jeanne Camp will coordinate the layout.
- Mission – Family Promise has secured 12 of 13 churches needed to initiate activities.

- Personnel – A new bookkeeper has been hired and will report to work on January 3, 2012. Upon request of our pastors and as required by our policies, the **Session voted to allow each pastor to carry forward one week of unused vacation into the new year.**
- Stewardship & Finance – The Committee expects to finish the year in “the red.” How “red” will depend on revenues received before the end of the month. The **Session voted to Call a Special Meeting** for Saturday, January 14, from 9:00 a.m. until noon to adopt a budget for 2012.
- Welcoming – The Committee continues to hear from visitors and new members that WPC does a great job of “welcoming” them and that as a church we “feel” smaller than we are.
- Worship – The **Session voted to approve additional opportunities for communion in 2012** – every Sunday during the 8:30 a.m. worship service and during the six Wednesday evening worship services planned for Lent. The **Session voted to set Ordination and installation of new church officers for Sunday, January 22, 2012.**
- Vision – Elders were encourage to submit their “future stories” if they hadn’t already.

**Old Business** – The Session received an excellent report from the December 10, 2011, Called Meeting of Presbytery of New Covenant from Elder Kimberly Glaus-Late describing the recently adopted Presbytery policies regarding the process through which a church can withdraw from PCUSA.

**Upcoming Meetings**

- A Called Meeting of Session is set for January 14, 2012, from 9:00 a.m. until noon.
- The Annual Meeting of the Congregation is set for Sunday, January 22, 2012, following the 11:00 a.m. worship service.
- The next Stated Meeting of Session is set for January 24, 2012, at 7:00 p.m.

The business of this Stated Meeting being completed, the Session voted to adjourn. The meeting was closed with prayer at 9:20 p.m.

*Gene Fisseler*  
 Clerk of Session  
 Gene Fisseler

EXAMINED & APPROVED BY  
 PRESBYTERY OF NEW COVENANT  
*Wm. [Signature]* STATED CLERK  
 [ ] WITHOUT EXCEPTION DATE: 10/20/2012  
 WITH EXCEPTION AS NOTED  
*Annual review to be completed*