



## BOARD OF DEACONS MEETING MINUTES

DECEMBER 1, 2022



**Members Present:** Cynthia Floyd, Margaret Harris, Julie Ludanyi, Coco Motley, Sandy Murphy, Carol Owens, Jeanette Schwarz, Evelyn Timmins, Anne Waehner, Jamee Wilson (Session liaison) Richard Kleiman (Care pastor)

**Opening Prayer and Devotional:** Cynthia Floyd

**Comments from Margaret:**

- Margaret thanked everyone for their help and support in preparing for Bob's memorial service. It was a beautiful service, and the family was very pleased. She appreciated all the work that was involved in getting everything ready.
- She talked about the length of the meetings getting longer and suggested that we streamline them a little. When the reports are sent out by the outgoing care team, we need to read the reports before the meeting so that we won't have to discuss all the information in detail. We can just hit the highlights and decide if people need to remain on the immediate care lists or be removed. Jamee can just hit the pertinent things from the Session meeting that pertain to the Deacons specifically.

**Immediate Care and Concerns Handover:**

Outcoming Care Team: Anne W., Cynthia Floyd, Evelyn T.,  
Incoming Care Team: Margaret H., Coco M., Erika L.,

People assigned to Incoming Care Team:

Coco – Jeanie Murray  
Margaret – Patty and Andy Eng  
Erika –Bob Hill

**Pastor report:**

Richard gave updates on people who are on the care list and those who could be removed with just follow-ups for them. He also talked about the worship service that will be held on New Year's Day.

**Session Report:** Jamee Wilson

There was no session meeting during December. There will be a joint meeting on December 20, at 7:00 PM (by Zoom or in person) between the elders and deacons. We will be giving them a report of all the things that we have done throughout the year. That could certainly be a **long** report!!

**Additional Business:**

- Grief Books – There are seven people receiving books for this month. Coco will send them out.
- Memorial Service for Blaine Goeckler – Saturday, Dec. 10 at 2:00 PM. Set up will be at 5:30 PM on Friday. We estimate that 75 – 100 people will attend the service. (ArtTalk will be going on in the Sanctuary, so we'll need to work around that – set up table in hall.)
- Deacon Christmas Party will be on Dec.8 @ 6:00 PM at Cynthia's house. She will provide the entrée and deacons can bring appetizers, salads, or desserts. Spouses and/or children are welcome to attend. It will be a family event.
- Notebooks and Training – If you are rotating off as a Deacon, please turn your notebook in to Margaret. We want to recycle them for the new Deacons. Training for the new group will be in January. Retiring deacons do not need to attend the training. Date to be decided later.

**December Communion:**

Communion will be on Dec. 4 (Margaret, Erika, and Coco). Julie will bring gluten free bread. Communion will also be served at the Christmas Eve service at 5:00 PM. Richard will take care of the service on New Year's Day. It will be held in the Meeting Room and communion will be served by intinction.

**Keep in Touch Lists: Please look at the people you have on your Keep in Touch List.** These lists need to be revised. Send the names of your assigned people to Margaret or Anne and let them know if you think your people need to remain on the list. Also include names of other people in the congregation that might need to be added.

**Next meeting:** January 5, 7:00 PM by Zoom

- Jan. opening prayer & devotional – Margaret
- Jan. closing prayer – Coco

**Closing Prayer:** Jeanette

**Adjournment:** The meeting was adjourned at 7:45 PM.

Respectively submitted,

Coco Motley, Secretary

